

STATE PREVENTIVE HEALTH ADVISORY COMMITTEE

Meeting Minutes JULY 7, 2020 5:30 PM

Due to COVID-19 pandemic, this meeting will be conducted virtually using Microsoft Teams only. There is not a physical location for this meeting.

Table 1: State Preventive Health Advisory Committee (SPHAC) member attendance at the July 7, 2020 meeting.

MEMBER NAME	IN ATTENDANCE
Dr. John Hellerstedt	No
April Brantley	Yes
Dr. John Herbold	Yes
Dr. Faith Foreman-Hays	Yes
Ms. Sheila Davis	No
Ms. Felicia Shaw	Yes
Dr. Kimberley Kelly	No
Dr. Carlos Plasencia	No

Attendance Indicated as: Yes, No

Agenda Item 1: Welcome, Call to Order, Logistical Announcements, Roll Call, Member introductions

Ms. April Brantley welcomed everyone and announced that Dr. John Hellerstedt would be unable to attend the meeting and per his request, she would call the meeting to order.

Ms. April Brantley called the meeting to order at 5:32 pm.

Ms. Sallie Allen announced that Dr. John Hellerstedt has requested the membership to agree to appoint Ms. April Brantley, Preventive Health and Health Services Block Grant Coordinator, as the "Temporary Chair Pro-Tem", to preside over today's meeting.

Ms. Sallie Allen provided logistical announcements and conducted a roll call, and members provided brief introductions. Ms. Sallie Allen explained that because there was not a quorum present, the committee would forgo appointing the Temporary Chair Pro-Tem and would proceed with the agenda.

Agenda Item 2: Finalize Proposed Fiscal Year 2020 Preventive Health and Health Services Block Grant

- Ms. April Brantley explained that she would recap the workplan for members who may not have been able to attend the last meeting. Committee members have had a draft of the workplan and hopefully have been able to review it.
- Ms. April Brantley provided background on the purpose of committee, a high-level overview of block grant requirements and how funding is distributed, federal guidelines and requirements for awarding funds, limitations affecting the current year's workplan review (vacancy in PHHSBG Coordinator position, and COVID response), and plans for reviewing the block grant in future years.
- Ms. April Brantley provided a brief review of Executive Summary of the Proposed Fiscal Year 2020 Preventive Health and Health Services Block Grant (PHHSBG), and the requirements for advisory committee meetings.
- Ms. April Brantley reviewed the workplan's budget detail, including an overview of programs in Texas that are funded with PHHSBG funding.
- Ms. April Brantley briefly discussed the program components of the workplan.
- Ms. April Brantley opened the floor to the committee for questions after each major section. Ms. April Brantley noted that subject matter experts were present on the call to answer specific questions. There were no questions from committee members on any portions of the workplan.

Agenda Item 3: Public Comment

No public comment was provided during this agenda item.

Agenda Item 4: Review of action items and agenda items for future meeting

Ms. Lesley Brannan provided a review of action items for future meetings.

- Ms. April Brantley would like to schedule an orientation meeting later in the summer to orient the committee to advisory committee ethics, open meeting requirements, and more in-depth information about this advisory committee itself.
- Ms. April Brantley is planning a meeting for the fall to begin discussions for the fiscal year 2021 workplan.

Agenda 5: Adjourn and thank you

Ms. April Brantley noted a tentative meeting date for October 6 or October 13 at 5:30 pm.

Ms. April Brantley thanked the members for their attendance and adjourned the meeting at 5:51 pm.

Below is the link to the archived video of the July 7, 2020 State Preventive Health Advisory Committee meeting. To view and listen to the entirety of the meeting click on this link:

<https://texashsc.swagit.com/play/07082020-938>

The video will be archived on the HHS webpage for a period of two years and can be accessed via this link. The video recording of the meeting is listed by name and date.

<https://hhs.texas.gov/about-hhs/communications-events/live-archived-meetings>