



## Memorandum

---

---

**#15-119**

**TO:** WIC Regional Directors  
WIC Local Agency Directors

**FROM:** Amanda Hovis, Director  
Nutrition Education/Clinic Services Unit  
Nutrition Services Section

**DATE:** December 3, 2015

**SUBJECT:** Medela Returning "In-Warranty" Pumps or Ordering Breast Pump Parts

---

---

Local agency accounts originally set up with Medela for the purpose of returning "in-warranty" pumps or ordering miscellaneous pump parts have been deactivated due to low activity. Retuning "in-warranty" pumps and ordering miscellaneous breast pump items will now require separate account numbers. Medela will assign new accounts the next time a local agency calls in for any service. You may be asked for your current account number, local agency name, contact name, and shipping information to set up the new account.

If you have questions or need additional information, please contact Leticia De La Rosa, at [Leticia.delarosa@dshs.state.tx.us](mailto:Leticia.delarosa@dshs.state.tx.us) or (512) 341-4567.