



Memorandum

#15-058

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: May 1, 2015

SUBJECT: Disability Determination Services

Local agencies have been receiving letters about Disability Determination Services from the Department of Assistive and Rehabilitative Services requesting a narrative report and medical records for individuals who have listed the WIC program as a medical appointment on the disability application.

By law, the Disability office must request records from each program the claimant lists on the application. However, WIC is not able to provide this information. To avoid an additional request within 15 days, the State Agency recommends returning the letter to the Disability office with a statement the WIC Program does not have medical records.

If you have any questions, please contact Rachel Edwards, Manager Clinic Services Branch at 512-341-4763 or rachel.edwards@dshs.state.tx.us