



Memorandum

#15- 052

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: April 21, 2015

SUBJECT: FY 2016 Obesity Prevention Mini-Grant (OPMG) Applications

The State Agency (SA) is now accepting applications for FY 2016 Obesity Prevention Mini-Grant (OPMG) funding. Local agencies (LA) can request OPMG funds of up to \$20,000 total. To apply for the funds, complete the application and send it via email to angela.qil@dshs.state.tx.us by close of business on Monday, **June 8, 2015**.

Please complete a separate application for each OPMG project that needs funding (for example, community gardens, cooking demonstrations, or health fair). The application has a fixed deadline. Local agencies will be notified of approval. The funding must be spent by September 30, 2016.

Funding awarded to each agency will be based on:

- The objectives, activities, evaluation component and timeline for the project.
- Whether the funds requested are likely to be spent by September 30, 2016.
- The amount of funds available for OPMG projects.

Local agencies that are awarded OPMG funds are required to:

- Write an article for *WIC News* when requested.
- Submit mid-year and end of year reports including budget status and results.
- Participate in quarterly online sharing sessions.

OPMG Online Training

The State Agency will conduct an online training via Century Link about filling out the FY 2016 OPMG Application and planning for the OPMG. Local Agencies who are new to the OPMG and want to participate are encouraged to log-on the training. Training will be conducted on Tuesday, **May 19, 2015 from 12:00 pm – 1:00 pm**.

To attend this training:

1. Log in on the phone — Call 1-877-820-7831, then enter access code 5123414590#.
2. Log in on your computer — Log in as “guest” at <https://stateoftx-dshs.centurylinkccc.com/CenturylinkWeb/OPMG>, enter your name and email address, then click “Join meeting” and “I’m Already Dialed In.”

Resources:

To help you plan your project and complete the application, we have attached a sample budget worksheet. For additional tools, resources for evaluating and planning projects or for examples of what other agencies have done in the past, please visit:

<http://www.dshs.state.tx.us/wichd/nut/obesity.shtm>

If you have questions or require additional information, please contact Angela Gil, Nutrition Education Consultant, Nutrition Education/Clinic Services Unit, at (512) 341-4590 or email at angela.gil@dshs.state.tx.us.