



Memorandum

#13-043

TO: WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: May 3, 2013

SUBJECT: FY 2014 Obesity Prevention Mini-Grant Applications

Applications are being accepted for funds for the Obesity Prevention Mini-Grant (OPMG) for FY 2014. Local Agencies (LA) will be awarded grants of up to \$20,000 per agency. To apply for the funds, please complete the application and send it via email to angela.gil@dshs.state.tx.us by the close of business Monday, **June 10, 2013**.

A separate application must be completed for each OPMG project that needs funding (for example, community gardens, cooking demo, or health fair). The application has a fixed deadline. LAs will be notified of approval. The funding must be spent by September 30, 2014.

Funding will be awarded based on:

- The objectives, activities, evaluation component, and timeline for the project.
- How likely the funds requested will be spent by September 30, 2014.
- The dollar amount allocated to each LA will be determined by total requests and the amount of funds available.

LAs that receive OPMG funds will be required to:

- Write an article for *WIC News* when requested.
- Submit mid-year and end-of-year reports that will include budget status and results.
- Participate in quarterly web conferences via Century Link conferencing.

Resources:

To help plan your project and complete the application, a sample budget worksheet is attached. For additional tools, resources for evaluating and planning projects and for examples of what other LAs have done in the past, please visit: <http://www.dshs.state.tx.us/wichd/nut/obesity.shtm>.

If you have questions or require additional information, please contact Angela Gil, Nutrition Education Consultant, Nutrition Education/Clinic Services Unit, at 512-341-4590 or by email at angela.gil@dshs.state.tx.us.