



Memorandum

#11-054

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: April 29, 2011

SUBJECT: QWEST Sharing Session- Client-Centered Nutrition Education (CCNE)

Join us for our first quarterly QWEST sharing session to discuss Client-Centered Nutrition Education (CCNE). All local agency staff are invited and encouraged to attend. We will introduce and discuss new CCNE lessons, review resources, as well as discuss any barriers, questions, or concerns that you may have regarding CCNE.

This QWEST conference will take place twice to accommodate different schedules. We hope that you will be able to join us.

QWEST Dates & Times:

Tuesday	5/31/2011	12:00pm-1:00pm
	OR	
Thursday	6/2/2011	12:00pm-1:00pm

QWEST Phone #: (866) 921-2204 (see instructions below for logging on)

Room #: *1796544*

Qwest WEB Conferencing information and Instructions for logging on:

1. You will need a telephone and Internet access with Internet Explorer.
2. Go to <http://qwest.conferencing.com/>
3. Click Participant Login. Participants will be prompted to type in meeting number *1796544* and their name.
4. Participants will be asked how they wish to access the voice portion of the meeting and will be prompted to identify if they choose options "Already Dialed In" or "Dial In Now". If not already dialed in, choose "Dial In Now" and then call (866) 921-2204. Then enter the room number *1796544* to join the meeting and then your *personal identifier number* given to you on your computer screen to link your phone and web connections.
5. Plan on joining the meeting at least 15 minutes early in order to deal with any technical difficulties you may encounter. If you experience technical difficulties press*10*, on the telephone keypad to access technical support.

If you have questions or require additional information, please contact Frances Diep, Nutrition Education Consultant at (512) 341-4584 or frances.diep@dshs.state.tx.us or Erin Thornberry, Nutrition Education Consultant, at 341-4580 or erin.thornberry@dshs.state.tx.us.