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Hospital Numbered Letter Volume 9 Number 4

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## New Version of CertView

A new version of CertView is now available for hospitals to download. This version must be used to certify the data for **fourth quarter 2005** now available to hospitals.

The new CertView includes a report, “Duplicated Encounters Summary Report,” of possible duplicate encounters found in the data. The new report can be accessed from the Reports/Processing Results dropdown option. The report includes two types of possible duplicates:

1. Encounters with the same Statement From and Thru dates, but with slightly different Medical Record Numbers or Patient Control Numbers.
2. Encounters with the same Medical Record Numbers and Patient Control Numbers, but with Statement From and Thru dates of one encounter that cross over the dates of another encounter.

The records are displayed as pairs that appear to be related. One pair may include encounter A and B, the second pair may include encounter B and C, and they may all be related to the same hospital stay. Examination of the pairs will show the key data elements—Medical Record Number, Patient Control Number, Statement From or Thru dates—that are slightly different. The Medical Record Number, Patient Control Number, and dates of service are required to be the same in order to link the claims into a single encounter.

The report will have data only for those hospitals where possible duplicate encounters were found, otherwise the report will state “NO DUPLICATE or CROSS-OVER ENCOUNTERS DETECTED”. Those hospitals that have a report of possible duplicate encounters may correct the data that caused the claims to not be correctly combined in an encounter. The encounters can then be regenerated for a fee.

Duplicate encounters in a hospital’s data can result in a hospital’s encounter volume being overstated and will affect any reporting on the hospital.

## THCIC Welcomes Bryan Shepherd

Bryan Shepherd joined the THCIC staff on May 8. He came to THCIC from the University of Texas at Austin Division of Instructional Innovation and Assessment. He expects to complete the requirements for his doctorate in sociology in 2007.

Bryan is working on *Indicators of Inpatient Care in Texas Hospitals* for 2004 and will make that available for hospital review soon. He will be available to answer your questions about the report when it is available for review.

### Hospital Discharge Data Training Session

The next training session for submission, correction, and certification of THCIC data is scheduled for *Friday, July 14, 2006, from 9:00 am – 2:00 pm.*

The session will be held in Austin at the Department of State Health Services, 1100 W. 49<sup>th</sup> Street, Room K-100. If you plan to attend please contact Tiffany Overton at [Tiffany.Overton@dshs.state.tx.us](mailto:Tiffany.Overton@dshs.state.tx.us), 512-458-7111 x 2352, and provide the following information about yourself and your facility.

THCIC ID \_\_\_\_\_  
 Hospital/Organization \_\_\_\_\_  
 City \_\_\_\_\_  
 Registrant Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 E-mail Address \_\_\_\_\_

You can attend one or all of them the training sessions. The PowerPoint presentations will be on the THCIC website

<http://www.dshs.state.tx.us/thcic/hospitals/HospitalReportingRequirements.shtm>. Please print these presentations and bring them with you to the session. The tentative schedule follows:

- 9:00 Payer Source Data
- 9:15 Upload and Download of Data Using the Secured Server
- 10:15 Data Submission and KeyClaim Software
- 11:00 Data Correction, DCS Software
- 12:00 Lunch
- 1:00 Data Certification, CertView Software

### Important Phone Numbers

Commonwealth Clinical Systems (CCS)

THCIC Helpdesk – 888-308-4953 or [THCICHelp@comclin.net](mailto:THCICHelp@comclin.net)

CCS web site – [www.thcichelp.com](http://www.thcichelp.com)

HyperTerminal Phone Number – 434-297-0367 (For Data Submission, Corrections and Uploading Certification Comments)

Secured Web Page – <https://sys1.comclin.com/thcic/>

THCIC web site – [www.dshs.state.tx.us/thcic](http://www.dshs.state.tx.us/thcic)

DSHS-Center for Health Statistics – 512-458-7261

**THCIC Staff** – 512-458-7111

Bruce Burns	extension 6431	Rules and policy issues, 837 format issues
Sylvia Cook	extension 6438	Hospital reports, data use
Bryan Shepherd	extension 6453	Hospital reports
Dee Roes	extension 3374	Hospital compliance, data sales
Tiffany Overton	extension 2352	Hospital training (submission, correction, and certification)

**THCIC fax** – 512-458-7740

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### Reminders and Deadlines

The hospital discharge data **schedule** may be downloaded from

<http://www.dshs.state.tx.us/THCIC/hospitals/schedule.shtm>.

- ❖ 6/1/2006 – 1q2006 inpatient discharge data due to THCIC
- ❖ 6/1/2006 – Hospitals to retrieve the 4q2005 certification/encounter file from CCS
- ❖ 6/1/2006 – 3q2005 certification letter due to THCIC