



STATE BOARD OF EXAMINERS FOR SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY

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APPLICATION CHECKLIST FORM

Effective March 1, 2012, all new applicants will be required to submit fingerprints to the Texas Department of Public Safety (DPS). Go to <http://www.dshs.state.tx.us/speech/> and select the DPS/FBI Fingerprinting tab.

Effective January 1, 2010, all new applicants will be required to take the jurisprudence examination [§741.122(d)]. Go to <http://www.dshs.state.tx.us/speech/> and select the Jurisprudence Examination tab.

CHECKLIST OF REQUIRED DOCUMENTATION: Below is a checklist of all required documentation by licensure type. Applications will not be processed until all required documents are received. To expedite your application, collect all documents and send them with your application. Having documents sent separately can significantly delay the processing of an application.

Speech-Language Pathologist, applying under ASHA waiver

- Application and fee
- **Proof of successfully completing the jurisprudence examination**
- Original transcript showing your masters degree has been conferred and required course work, per §741.63/741.83 (cannot be faxed)
- Letter from ASHA (dated within 60 days of application) confirming your CCC is current and in good standing

Audiologist, applying under ASHA or ABA waiver

- Application and fee
- **Proof of successfully completing the jurisprudence examination**
- Original transcript showing your doctoral degree has been conferred and required course work, per §741.63/741.83 (cannot be faxed)
- Letter from ASHA or ABA (dated within 60 days of application) confirming your certification is current and in good standing

Intern in Speech-Language Pathology

- Application and fee
- **Proof of successfully completing the jurisprudence examination**
- Original transcript showing your masters or doctoral degree has been conferred and required course work, per §§741.62/741.82 (cannot be faxed) or
- **Current, original transcript:** A current, original transcript from the institution that you are graduating from must be submitted with your application (even if the degree does not show that the masters or doctoral degree was conferred). Once the degree has been conferred, the original transcript showing that the masters or doctoral degree has been conferred must be sent before or when you apply for full licensure after completing the Internship (cannot be faxed)
- Course Work and Clinical Experience For Speech-Language Pathology Intern Form, completed and signed by university program director
- Speech-Language Pathology Intern Plan and Agreement of Supervision Form from each supervisor

Intern in Audiology

- Application and fee
- **Proof of successfully completing the jurisprudence examination**
- Original transcript showing your doctoral required course work, per §741.62/741.82 (cannot be faxed)
- Course work and Clinical Experience for Audiology Intern Form, completed and signed by university program director
- Audiology Intern Plan and Agreement of Supervision Form from each supervisor

Assistant in Speech-Language Pathology or Assistant in Audiology

- Application and fee
- **Proof of successfully completing the jurisprudence examination**
- Original transcript showing that a baccalaureate degree has been conferred and required course work, per §741.64/741.84 **(cannot be faxed)**
- Clinical Observation and Experience Form, completed and signed by university program director
- Supervisory Responsibility Statement (SRS) for Assistants Form
- If your Clinical Observation and Experience form shows that you **have not met the required** 25 clinical observation hours and/or 25 clinical experience hours from the university, you must include a Clinical Deficiency Plan Form. **This must be pre-approved by the board office and your license must be issued before you begin these hours.** Special requirements apply. Be sure to read carefully §741.64 (e) to be sure you understand.

Temporary Certificate of Registration – Speech-Language Pathology

- application and fee
- original transcript showing your masters or doctoral degree has been conferred and required course work, per §741.61/741.81 **(cannot be faxed)**
- Report of Completed Internship Form from each supervisor during your internship
- Temporary Supervisory Form from each supervisor

Be sure to read §741.65/741.85 to be sure you understand the special requirements. This certificate allows you to continue to practice while you take the **next scheduled** Praxis examination, and the certificate will expire 8 weeks later. This certificate is **NOT RENEWABLE (there is no extension or grace period)** and you may not apply for another Temporary Certificate. If you pass the Praxis, you must apply immediately for a full license under §741.61/741.81. If you do not pass the Praxis, you must apply for an Assistant license and you must be supervised according to the supervision requirements of an Assistant.