

**Texas State Board of Social Worker Examiners**  
**Board Meeting**  
**Saturday, March 10, 2012, at 9:00 am**  
**Exchange Building, Room N-102**  
**Austin TX 78754**

**Minutes**

**Board Members Present:**

Terri Argumaniz-Gomez, Professional Member  
Jody Armstrong, Professional Member  
Timothy Martel Brown, Professional Member  
Nary Spears, Professional Member  
Denise Pratt, Public Member  
Mark Talbot, Public Member

**Staff Present:**

Carol Miller  
Cindy Bourland  
Georgia Norman  
Lisa Nieman

**Guests Present:**

Vicki Hansen

**Agenda Item 1** was to call the meeting to order at 9:05 am by Mr. Brown, chair.

**Agenda Item 2** was the approval of the minutes of the December 2011 meeting. A motion was made by Mr. Talbot to approve the minutes. The motion was seconded and passed.

**Agenda Item 3** was the discussion regarding reports from the following Board Committees:

Mr. Brown gave the Licensing Standards and Qualifications Committee report. The committee reviewed 9 cases, of which 4 cases were tabled, 3 cases were approved and 2 cases were denied. The committee also discussed staff request to potentially limit appeals cases brought for review by the committee under certain circumstances, the creation of a checklist or instructions for successful submission of clinical supervision plans, board-approved providers for Clinical and Non-Clinical Supervision Training, utilizing alternative methods, such as watching a previously recorded session on supervision, as part of board-approved guidelines for training courses, dual relationships question from DSHS Case Management regarding the Children and Pregnant Women (CPW) program, the use of the title "social work" in certain nursing home settings related to the requirements of the Code of Federal Regulations §483.15(g) (2) and (3) regarding the definition of a social worker, rules for maximum number of board-approved supervisors and board-approved supervisees at any one time and staff implementation of acceptance of "official college transcripts" submitted towards minimum requirements for licensure, related to acceptance of electronic transcripts sent or obtained directly from the appropriate department of the college or university. A motion was made by Ms. Pratt to accept the report. The motion was seconded and passed.

Mr. Talbot gave the Rules Committee report. The committee discussed the recommendation of a rule package to the full board for consideration for publication in the Texas Register. A motion was made by Ms. Armstrong to approve the report. The motion was seconded and passed.

Mr. Talbot gave the Professional Development Committee report. The committee discussed the completion of the requirements for the Alternative Method of Examining Competency (AMEC) program participants, portfolios completed and approval for full licensure, continuing education provider audits, the board's jurisprudence examination and research and formulation of proposed rule language related to interactive continuing education, which is face-to-face or live webinar, as opposed to distance, non-interactive, independent study, or self-study continuing education. A motion was made by Ms. Spears to approve the report. The motion was seconded and passed.

**Agenda Item 4** was the discussion regarding the Order for Final Action for the following licensees:

A motion was made by Ms. Pratt to approve the orders for the following individuals:

Dora Barron  
Gustavo Martinez  
Ismael Sanchez  
Ann Wood

The motion was seconded and passed.

**Agenda Item 5** was the discussion regarding board-approved providers for Clinical and Non-Clinical Supervision Training, utilizing alternative methods, such as watching a previously recorded session on supervision, as part of board-approved guidelines for training courses.

**Agenda Item 6** was the discussion regarding proposed amendments to Title 22 Texas Administrative Code, Chapter 781, to be published as proposed rules in the Texas Register, concerning the licensure and regulation of social workers, including but not limited to: "gender identity and expression" as protected classes from discrimination; continuing education credit for independent study; minimum requirements for temporary licensure; minimum requirements related to supervised experience and supervision towards licensure and specialty recognition; informal methods of resolving certain complaints; minimum requirements for licensure for military spouses and for LMSW-AP specialty recognition; fees; examination requirements for licensure; administrative closure of certain complaints; professional consultation; and record keeping requirements for certain licensees.

**Agenda Item 7** was the discussion and action regarding proposed amendment to Title 22 Texas Administrative Code, Chapter 781, to be published as proposed rules in the Texas Register, concerning the licensure and regulation of social workers. A motion was made to approve publication of the proposed rule package. The motion passed.

**Agenda Item 8** was the discussion regarding proposed amendments to Title 22 Texas Administrative Code, Chapter 781, to be published as proposed rules in the Texas Register, concerning the licensure and regulation of social workers.

**Agenda Item 9** was the discussion related to electing the Vice Chair of the Board. A motion was made by Ms. Spears to nominate Mr. Talbot. The motion was seconded and passed.

**Agenda Item 10** was the discussion regarding correspondence from the Texas Society for Clinical Social Work regarding the activities of the board. A motion was made by Mr. Talbot to not amend. The motion was seconded and passed.

**Agenda Item 11** was the update on TSBSWE participation in Association of Social Work Boards (ASWB) Public Protection Database (PPD). Mr. Brown gave the report.

**Agenda Item 12** was the update on the Peer Assistance Program.

**Agenda Item 13** was the update on ASWB's Spring 2013 meeting in Texas. This was discussed under item 15.

**Agenda Item 14** was the update on the schedule of meetings for 2012.

**Agenda Item 15** was the report from the Board Chair and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Mr. Brown gave the report.

**Agenda Item 16** was the report from the Executive Director and update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program. Ms. Miller gave the report.

**Agenda Item 17** was the Management report and update from the Professional Licensing and Certification Unit manager, including unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit. Ms. Bourland gave the report.

**Agenda Item 18** was public comment. Ms. Hansen addressed the board.

**Agenda Item 19** was to schedule the next meeting(s). The next meeting will be June 6-8, 2012.

**Agenda Item 20** was items for future consideration. There was none.

**Agenda Item 21** was announcements and comments not requiring board action. There was none.

**Agenda Item 22** was to adjourn the meeting. The meeting adjourned at 11:50 am.