

**Texas State Board of Social Worker Examiners**  
**Board Meeting**  
**Saturday, December 3, 2011, at 8:30 am**  
**Exchange Building, Room N-102**  
**Austin TX 78754**

**Minutes**

**Board Members Present:**

Tim Brown, Professional Member  
Jody Armstrong, Professional Member  
Nary Spears, Professional Member  
Terry Argumaniz-Gomez, Professional Member  
Denise Pratt, Public Member  
Stewart Geise, Public Member  
Candace Guillen-Kettelkamp, Professional Member

**Staff Present:**

Carol Miller  
Georgia Norman  
Cindy Bourland

**Guests Present:**

Vicki Hansen

**Agenda Item 1** was to call the meeting to order by Mr. Brown, chair.

**Agenda Item 2** was the approval of minutes of the September 9, 2011, meeting. A motion was made by Mr. Geise to approve the minutes. The motion was seconded and passed.

**Agenda Item 3** was the discussion regarding reports from the following board committees:

Mr. Brown gave the Ethics Committee report. The committee reviewed 9 cases, of which 7 cases were closed and 2 cases were proposed for disciplinary action. The committee also reviewed correspondence from KN, Complaints #1072-10-0080/0083. A motion was made by Mr. Geise to approve the report. The motion was seconded and passed.

Ms. Kettelkamp gave the Licensing Standards and Qualifications committee report. The committee discussed 20 cases, of which 11 cases were approved, 5 cases were denied, 2 cases were tabled or required additional information and 1 case was not discussed. A motion was made by Ms. Armstrong to approve the report. The motion was seconded and passed

Mr. Brown gave the Rules committee report. A motion was made by Ms. Spears to approve the report. The motion was seconded and passed.

Mr. Geise gave the Professional Development Committee report. The committee discussed continuing education provider audits, the board's jurisprudence examination, the mail-out to licensees regarding the new rules and other information. The committee also discussed the National Association of Social Workers/Texas Chapter question related to continuing education certificates, the Association of Social Work Boards (ASWB) posters to promote licensure, the research and formulation of proposed rule language related to interactive continuing education, which is face-to-face or live webinar, as opposed to distance, non-interactive, independent study, or self-study continuing education and the website content related to new rules and other information. A motion was made to approve the report. The motion was seconded and passed.

**Agenda Item 4** was the discussion regarding the Order for Final Action for the following licensees:

The order for Loro Sheree Ahart was tabled and not discussed.

A motion was made to approve the order for Lisa Wagner. The motion was seconded and passed.

**Agenda Item 5** was the update on the Impaired Professionals Program. Ms. Miller gave the report.

**Agenda Item 6** was the report from the Board Chair and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Mr. Brown gave the report.

**Agenda Item 7** was the report from the Executive Director and update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program. Ms. Miller gave the report.

**Agenda Item 8** was the Management report and update from the Professional Licensing and Certification Unit manager, including unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit. Ms. Bourland gave the report.

**Agenda Item 9** was public comment. Ms. Hansen addressed the board.

**Agenda Item 10** was to schedule the next meeting(s). The next meeting date will be March 9-10, 2012.

**Agenda Item 11** was items for future consideration.

**Agenda Item 12** was announcements and comments not requiring board action.

**Agenda Item 13** was to adjourn the meeting. The meeting was adjourned.