

Meeting Minutes
Registered Sanitarian Advisory Committee
May 28, 2003
10 a.m.
Texas Department of Health
Exchange Building, Room S-402
8407 Wall Street
Austin Texas 78754

Members Present: Ahmad Adloo, Patrick Buzbee, Terrance Gratton, Sandra Long, Ginger Shaffer

Members Absent: Charles McGuffey

TDH Staff: Johna Stowe, Yvonne Feinleib, Jim Zukowski, Dan Meador

Guests: John Shaffer

1. Call to Order

Sandra Long, Presiding Officer, called the meeting to order at 10:02 a.m.

2. Approval of February 12, 2002 Minutes

Patrick Buzbee made a motion to approve the minutes as presented. Ginger Shaffer seconded. Motion carried.

3. Discussion and Recommendations regarding Comments Submitted on Proposed Rules 25 TAC Chapter 265 in accordance with Government Code Chapter 2001.039 Agency Review of Existing Rules

The committee reviewed the draft presented by staff and discussed each section of the rules in order. The committee made a recommendation to increase the experience requirement for retired sanitarians from 5 to 10 years.

Ginger Shaffer made a motion to approve all recommendations. Terrance Gratton seconded. Motion carried.

4. Division Director's Report

Jim Zukowski presented an update, including information on the 2003 legislative session, including HB 2985, HB 2292, SB161 and HB 3208.

5. Setting Future Meeting Dates

The committee set January 9, 2004 as the next meeting date.

6. Program Administrator's Report, including Updates on Vacancy and Complaint Summary

Yvonne Feinleib presented an overview of the current operations of the program, and presented a summary of open complaints. The committee requested that complaints be presented by TDH

Region. She also informed the committee that an appointment packet for the Board of Health for the current vacancy on the committee had not been prepared. The committee requested that the next agenda include an update on the status of the exam subcommittee.

8. Public Comment

No public comments were received.

9. Adjournment

Sandra Long, Presiding Officer, adjourned the meeting at 11:37.