

# Texas Department of State Health Services Offender Education Administrator/Instructor Inservice

*San Antonio, Texas  
February 22-24, 2012*

Texas Department of State Health Services would like to invite all instructors for Texas DWI Education, Drug Offender Education, DWI Intervention, and Alcohol Education Program for Minors to the Offender Education Inservice on February 22-24, 2012 at:

**The Institute of Texan Cultures  
801 East Durango Boulevard, Connally Conference Room  
San Antonio, Texas 78205  
210-458-2300 ▲ [www.texancultures.com](http://www.texancultures.com)**

Please remember that, with the adoption of the new Offender Education rules on September 1, 2009, ALL instructors for DWI Education, Drug Offender Education, DWI Intervention, and Alcohol Education Program for Minors ***must*** attend a DSHS Inservice within each 2 year certification period. Under TAC Rule § 453.105, instructors who are fully licensed chemical dependency counselors, licensed professional counselors, licensed psychologists, licensed psychiatrists, or licensed social workers may submit 20 hours of continuing education that is directly drug- (for DOEP instructors) or alcohol- (for DWIE, DWII, AEPM instructors) related and approved by the department's Offender Education Group at least 30 days in advance, in lieu of attending the in-service. (Please see the actual rule at [TAC 453.105](#) for more specifics.) This inservice also provides 20 courtesy CEUs for LPCs, and LCDCs that may be used toward your personal licenses. Probation Officers must have their continuing education certificate approved by their chief to obtain hours. TCLEOSE has indicated they will also accept the continuing education hours for peace officers, with proper approval from your department.

This inservice will begin **promptly** on Wednesday, February 22 at 8:30 am and will conclude by 3:30 pm on Friday February 24 for ALL INSTRUCTORS in ALL PROGRAMS. **All instructors must attend all three days.** In order to obtain credit for this inservice and the certificate of completion, all participants are required to be on time and complete all applicable sessions *in their entirety*--**participants arriving late will not be credited with the inservice.** There is a small vending machine in the Institute for snack purchases, as none can be provided, and several restaurants are close by. You are also welcome to bring your own snacks and drinks. Please provide your email address on the registration form, as we will only confirm and provide further information via email. We also encourage you to bring a jacket to the inservice, as temperatures in the room may be cool and not easily controlled, as well as business cards for networking with other instructors and pens for writing. None will be provided.

Enrollment is limited and admittance will be based on a first-come-first-serve basis – when room capacity is reached, registration will be closed. The cost of the training is **\$100.00 for each type of inservice you are attending. All fees are non-refundable. A \$50 late fee will be applied to payments received after the deadline of February 8, 2012. DO NOT SUBMIT PAYMENT TO DEPARTMENT OF STATE HEALTH SERVICES—please follow the instructions below.**

**Please complete the Registration Form and submit it to DSHS no later than February 8, 2012. Nonrefundable payments are to be submitted to The University of Texas at Austin along with the attached invoice, no later than February 8, 2012.** If the registration form is not received by DSHS before the deadline, you will not be registered or allowed into the inservice. Once your payment and registration form have been received by the appropriate agencies, you are considered registered. Absolutely no registrations or payments will be accepted after 5pm on Wednesday February 15, 2012. If you have questions concerning the inservice, please contact Offender Education at 800-832-9623, x2910.

**Attendance Policy:** Because of accrediting agency guidelines, **partial credit will not be given.** To receive a certificate of completion and credit for the inservice(s), *all sessions* must be attended in their *entirety*, and **participants must be on time each day.**

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- Lodging:** Lodging arrangements will be the attendees' responsibility. A map of Texas government contract hotels is located at: [TX Government Contract Hotels](#)
- Parking:** Limited complimentary parking (first come, first serve) is available to guests in the parking lot in front of the Institute. This lot can be accessed from Durango Boulevard. Additional paid parking is available in adjacent lots and on Durango Boulevard. More information about parking may be available closer to the date of inservice; registrants will be notified via email (if email is provided) *if* more information becomes available. The Institute is also accessible by the Yellow Downtown Streetcar: [Streetcar Information](#)
- Food:** Breakfast and lunch will be on your own. There is a small vending machine in the building for snack purchases, as breakfast or snacks cannot be provided per Division policy. A list of restaurants near the Institute is located at: [Restaurants](#) Please feel free to bring your own drinks or snacks if you wish.
- Directions:** The Institute of Texan Cultures is located in downtown San Antonio in HemisFair Park beneath the Tower of the Americas and adjacent to the Henry B. Gonzalez Convention Center. [Map](#)
- From the Alamo,** proceed south on Alamo Street and turn left on Durango Boulevard. Make a U-turn just before the Bowie Street traffic light and head west to the main entrance.
- From the Airport,** take US-281 South and exit at Durango Boulevard (Exit 140B). Turn right on Durango and enter the parking lot one block down on the right.
- From Austin/Dallas,** take I-35 South to I-37 South (Exit 158B toward Corpus Christi). Exit at Durango Boulevard (Exit 140B). Turn right on Durango and enter guest parking one block down on the right.
- From Houston,** take I-10 West to I-37 North to Austin/Johnson City. Exit at Durango Boulevard (Exit 140B). Turn left on Durango and pass under I-37. Enter guest parking one block down on the right.
- From Corpus Christi,** take I-37 North and exit at Durango Boulevard (Exit 140B). Turn left on Durango and pass under I-37. Enter guest parking one block down on the right.
- From Laredo,** take I-35 North to I-10 East (Exit 153). Merge onto I-37 North (Exit 574). Exit at Durango Boulevard (Exit 140B). Turn left on Durango and pass under I-37. Enter guest parking one block down on the right.

**Daily Schedule:**      **Inservice for ALL Instructors**

<b>Wednesday February 22, 2012</b>	<b>8:30 am - 5:00 pm</b>
<b>Thursday February 23, 2012</b>	<b>8:15 am - 5:00 pm</b>
<b>Friday February 24, 2012</b>	<b>8:15 am – 3:30 pm</b>

**\*\*\*Please scroll down for Registration Form and Invoice\*\*\***

# DSHS Administrator/Instructor Inservice Registration Form

Please complete ALL items and PRINT clearly –Return this form to DSHS by February 8, 2012

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home: \_\_\_\_\_ Work: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Cell: \_\_\_\_\_ Birthday (required) mm/dd/yyyy: \_\_\_\_\_

Program Name: \_\_\_\_\_ Program Number: \_\_\_\_\_

Program Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Program Phone Number: \_\_\_\_\_

## Offender Education Inservice – February 22-24, 2012

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Please check the inservice(s) that you are attending – return form to DSHS by February 8, 2012

DWI Education

DWI Intervention

Drug Offender

AEPM

Instr. Certification #: \_\_\_\_\_

By my signature, I agree that I will attend the Texas Offender Education Inservice(s) as indicated above.

Signature: \_\_\_\_\_

Mail completed registration form to: Texas Department of State Health Services  
Offender Education  
PO Box 149347, MC 1982  
Austin, TX 78714-9347

Or FAX to: Offender Education (512) 834-4550

>>> NO registrations will be accepted after 5pm on Wednesday February 15, 2012 <<<

