

Texas Department of State Health Services Offender Education Administrator/Instructor Inservice

*Richardson (Dallas), Texas
August 16-18, 2010*

Texas Department of State Health Services would like to invite all instructors for Texas DWI Education, Drug Offender Education, DWI Intervention, and Alcohol Education Program for Minors to the Offender Education Inservice on August 16-18, 2010 at:

**University of Texas at Dallas
Jonson Building, Room 3.516 (on SECOND floor)
800 West Campbell Road
Richardson, TX 75080
972-883-4568**

Please remember that, with the adoption of the new Offender Education rules on September 1, 2009, ALL instructors for DWI Education, Drug Offender Education, DWI Intervention, and Alcohol Education Program for Minors ***must*** attend a DSHS Inservice within each 2 year certification period. Under TAC Rule § 453.105, instructors who are fully licensed chemical dependency counselors, licensed professional counselors, licensed psychologists, licensed psychiatrists, or licensed social workers may submit 20 hours of continuing education that is directly drug- (for DOEP instructors) or alcohol- (for DWIE, DWII, AEPM instructors) related and approved by the department's Offender Education Group at least 30 days in advance, in lieu of attending the in-service. (Please see the actual rule at [TAC 453.105](#) for more specifics.) This inservice also provides 20 courtesy CEUs for LPCs, and LCDCs that may be used toward your licenses. Probation Officers must have their continuing education certificate approved by their chief to obtain hours. TCLEOSE has indicated they will also accept the continuing education hours for peace officers, with proper approval.

This inservice will begin promptly on Monday, August 16 at 8:30 am and will conclude by 3:30 pm on Wednesday August 18 for ALL INSTRUCTORS in ALL PROGRAMS. In order to obtain credit for this inservice and the certificate of completion, all participants are expected to be on time and complete all applicable sessions *in their entirety*. Please feel free to bring snacks/drinks for yourself, but there is also a cafeteria in the nearby Student Union building. Please provide your email address on the registration form, as we will confirm via email. We also encourage you to bring a jacket to the inservice, as temperatures in the room may be cool, and business cards for networking with other instructors.

Enrollment is limited and admittance will be based on a first-come-first-serve basis. The cost of the training is **\$100.00 for each type of inservice you are attending. All fees are non-refundable. A \$50 late fee will be applied to payments received after the deadline of August 2, 2010. DO NOT SUBMIT PAYMENT TO DEPARTMENT OF STATE HEALTH SERVICES—please follow the instructions below.**

Please complete the Registration Form and submit it to DSHS no later than August 2, 2010. Nonrefundable payments are to be submitted to The University of Texas at Austin along with the attached invoice, no later than August 2, 2010. If the registration form is not received by DSHS, you will not be enrolled or allowed into the inservice. Once your payment and registration form have been received by the appropriate agencies, you are considered enrolled. Absolutely no registrations or payments will be accepted after 5pm on Monday August 9, 2010. If you have questions concerning the inservice, please contact Offender Education at 800-832-9623, x2910.

Attendance Policy: Because of accrediting agency guidelines, **partial credit will not be given.** To receive a certificate of completion and credit for the inservice(s), *all sessions* must be attended in their *entirety*.

Texas Department of State Health Services Administrator/Instructor Inservice
August 16-18, 2010 ▲ Richardson, Texas

Inservice Site: University of Texas at Dallas
Jonson Building, Room 3.516 (on SECOND floor)
800 West Campbell Road
Richardson, TX 75080
972-883-4568

Directions: A map with directions to the University of Texas at Dallas is located at:
<http://www.utdallas.edu/directions/>

FROM CENTRAL EXPRESSWAY (US 75)-Take the Campbell Road Exit and go west to Floyd Road. Travel north on Floyd to the stop sign at Lookout Drive. Travel west on Lookout to the first right turn (into a large parking lot, Lots A & B on map below). The Jonson Building is “JO” on the map below. Room 3.516 is on the SECOND floor.

FROM LBJ FREEWAY (I-635)-Take the Coit Road Exit and go north to Campbell Road. Turn east on Campbell Road to west to Floyd Road. Travel north on Floyd to the stop sign at Lookout Drive. Travel west on Lookout to the first right turn (into a large parking lot, Lots A & B on map below). The Jonson Building is “JO” on the map below. Room 3.516 is on the SECOND floor.

FROM GEORGE BUSH TOLLWAY (SH 190)-Turn south on Independence Parkway to Campbell Road. Turn east on Campbell Road to west to Floyd Road. Travel north on Floyd to the stop sign at Lookout Drive. Travel west on Lookout to the first right turn (into a large parking lot, Lots A & B on map below). The Jonson Building is “JO” on the map below. Room 3.516 is on the SECOND floor.

Lodging: Lodging arrangements will be the attendees’ responsibility.
A map of Texas government contract hotels is located at: [TX Government Contract Hotels](#) – they may honor the State of Texas rate if you show proof of attendance at this inservice

Parking: Parking is free at the University of Texas at Dallas. Visitors to the campus must obtain a parking pass from the information gate (at the main entrance off Campbell Road) and keep it displayed at all times. Park in Lots A & B, near Floyd Road north of Lookout Drive. Contact UTD's main switchboard at (972) 883-2111 for more information. A map about parking is located at <http://www.utdallas.edu/maps> and a printable map is located at <http://www.utdallas.edu/pdf/campusmap.pdf>

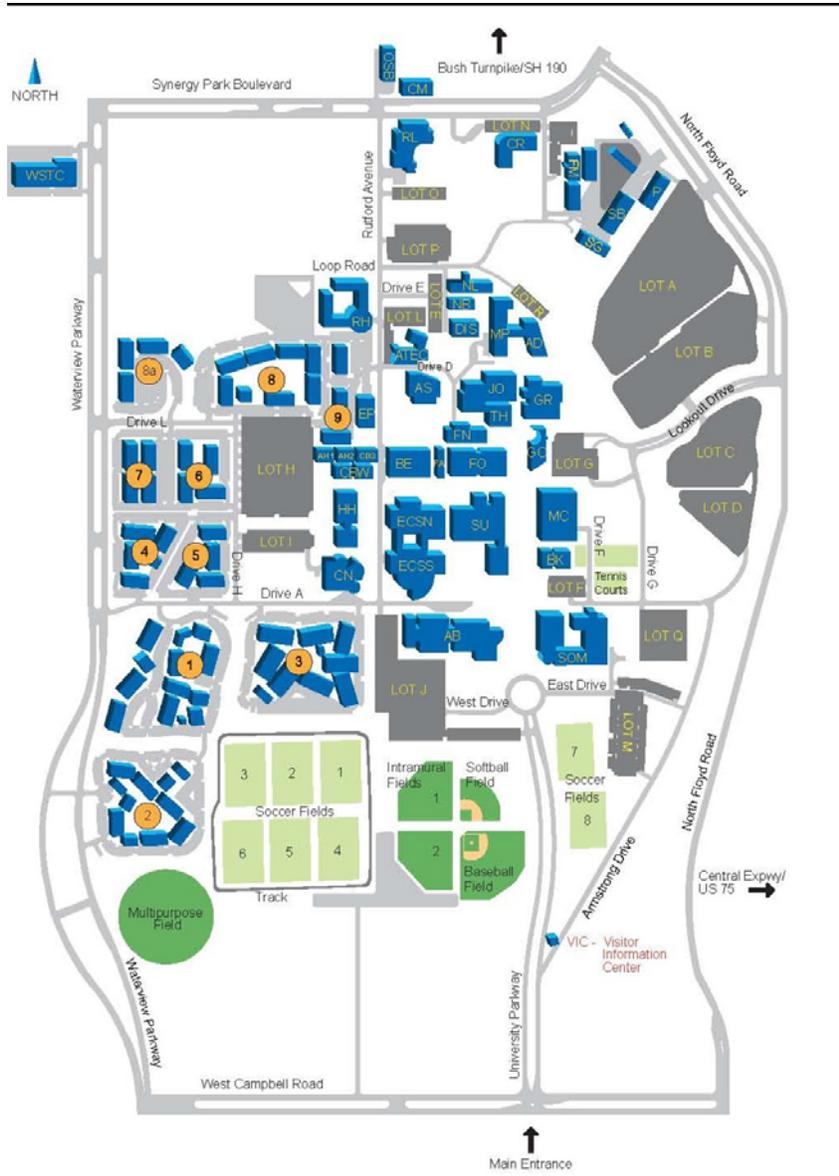
Information continued on next page

Food:

Lunch will be on your own. There is a cafeteria near the Jonson Building in the Student Union Building, as breakfast or snacks cannot be provided. A list of restaurants near The UT-Dallas Campus is located at: http://maps.google.com/maps?f=q&source=s_q&hl=en&geocode=&q=restaurant&sll=32.978716,-96.749039&sspn=0.050401,0.076218&ie=UTF8&ll=32.979652,-96.749039&spn=0.0504,0.076218&z=14

Daily Schedule: Inservice for ALL Instructors

Monday August 16, 2010	8:30 am - 5:00 pm
Tuesday August 17, 2010	8:15 am - 5:00 pm
Wednesday August 18, 2010	8:15 am – 3:30 pm



DSHS Administrator/Instructor Inservice Registration Form

Please complete ALL items and PRINT clearly –Return this form to DSHS by August 2, 2010

Name _____

Home Address _____

City _____ State _____ Zip _____

Home: _____ Work: _____

Fax: _____ Email: _____

Cell: _____ Birthday (required) mm/dd/yyyy: _____

Program Name: _____ Program Number: _____

Program Address _____

City, State, Zip _____

Program Phone Number: _____

Inservice – August 16-18, 2010

University of Texas at Dallas
Jonson Building, Room 3.516 (on SECOND floor)
800 West Campbell Road
Richardson, TX 75080
972-883-4568

Please check the inservice(s) that you will be attending – return form to DSHS by August 2, 2010

DWI Education

DWI Intervention

Drug Offender

AEPM

Instr. Certification #: _____

By my signature, I agree that I will attend the Texas Offender Education Inservice(s) as indicated above.

Signature: _____

Mail completed registration form to: Texas Department of State Health Services
Offender Education
PO Box 149347, MC 1982
Austin, TX 78714-9347

Or FAX to: Offender Education (512) 834-4550

>>> NO registrations will be accepted after 5pm on Monday August 9, 2010 <<<

INVOICE – DSHS Offender Education Inservice
PAYMENT DEADLINE: August 2, 2010

Name _____

Home Address _____

City _____ State _____ Zip _____

Home: _____ Work: _____

Fax: _____ Email: _____

Enclosed is my **non-refundable** inservice payment to: **The University of Texas at Austin**
Agency Voucher Money Order Agency Check
PO# _____

You may also pay online at www.utattc.net
Click on “Offender Education Programs” then “To Pay Registration Fee”
Please indicate here if you have paid online and submit this invoice to UT at the address below.

Please check below to indicate which inservice(s) you will be attending on August 16-18, 2010:

_____ DWI Education Inservice	_____ Drug Offender Education Inservice
_____ DWI Intervention Inservice	_____ Alcohol Education Program for Minors Inservice

**** Cost is \$100 per inservice ****

Number of Inservices: _____ X \$100/inservice = \$_____ Total

A \$50 late fee will be assessed on payments received after August 2, 2010.
Absolutely NO payments will be accepted after 5pm on Monday August 9, 2010.
All payments/fees are non-refundable.

**PLEASE MAIL INVOICE WITH
PAYMENT TO** 

James Green
UT-Austin, Center for Social Work Research
1717 West 6th Street
Austin, TX 78703
(512) 232-0616; (512) 232-0617 fax
jamesfgreen@mail.utexas.edu

**** DO NOT SEND PAYMENT TO DEPARTMENT OF STATE HEALTH SERVICES ****