



**Texas State Board of Examiners of Marriage and Family Therapists**  
*Licensing Standards Committee*  
**Friday, July 15, 2011**  
**at 11:00 am**  
**Department of State Health Services**  
**8407 Wall Street, Suite N-102**  
**Austin, TX 78754**

**Agenda**  
**(Womack, Puhl, Stokes, Francis)**

1. Call meeting to order.
2. Approve minutes of the April 2011 meeting.
3. Discussion and possible action regarding the application for licensure or examination of:
  - Wendy Copeland
  - Anne Blakeslee Ehrhart
  - Babette Frith
  - William Keller
  - Shannon Kelley
  - Barbara Novero
  - Jacquelyn Poteet (by Leslye Mize)
  - Michelle Smith
4. Discussion and possible action regarding clarification requested by Marvarene Oliver, Ed.D, LPC, LMFT, related to academic faculty and staff's responsibilities under TSBEMFT related to supervision of Marriage and Family Therapy students.
5. Discussion and possible action regarding rule changes related to four year rule review.
6. Public Comment.
7. Schedule next committee meeting date(s).
8. Adjourn meeting.

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code, Chapter 551.071. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

CONTACT: Carol Miller, LMSW-AP, Executive Director  
Texas State Board of Examiners of Marriage and Family Therapists  
512/834-6628, ext. 2715

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services are asked to call Anne Mosher, Center for Consumer and External Affairs, Department of State Health Services, (512) 458-7404, 72 hours prior to the meeting so that appropriate arrangements may be made.

**Texas State Board of Examiners of Marriage and Family Therapists**  
***Rules Committee***  
**Friday, July 15, 2011 at 2:30 pm or upon adjournment of the Licensing Standards Committee**  
**Department of State Health Services (Exchange Building), Room N-102**  
**8407 Wall Street**  
**Austin, TX 78754**

**Agenda**  
**(Puhl, DeSobe, Francis, Stokes)**

1. Call meeting to order.
2. Approve minutes of the April 2011 meeting.
3. Discussion and possible action regarding rule changes related to four year rule review.
4. Discussion and possible action regarding implementation of the four year rule review.
5. Public Comment.
6. Schedule next committee meeting date(s).
7. Adjourn meeting.

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code, Chapter 551.071. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

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**Texas State Board of Examiners of Marriage and Family Therapists**  
***Professional Development Committee***  
**Saturday, July 16, 2011 at 8:30 am**  
**Department of State Health Services**  
**8407 Wall Street, Suite N-102**  
**Austin, TX 78754**

**Agenda**  
**(Womack, Miller, Bruhn, Francis)**

1. Call meeting to order.
2. Approve minutes of the April 2011 meeting.
3. Discussion and possible action regarding continuing education provider audits.
4. Discussion and possible action regarding the board's jurisprudence examination.
5. Discussion and possible action regarding informational mail-out.
6. Discussion and possible action regarding rule changes related to four year rule review.
7. Public Comment.
8. Schedule next committee meeting date(s).
9. Adjourn meeting.

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code, Chapter 551.071. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

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Texas State Board of Examiners of Marriage and Family Therapists  
***Board Meeting***  
**Saturday, July 16, 2011 at 9:30 am**  
**Department of State Health Services**  
**8407 Wall Street, Suite N-102**  
**Austin, TX 78754**

**Agenda**

1. Call meeting to order.
2. Approval of minutes of the April 2011 meeting.
3. Discussion and possible action regarding reports from board committees:
  - A. Ethics Committee
    - Number of Cases reviewed
    - Cases Closed
    - Disciplinary Action Recommended
    - Cases awaiting hearings or settlement conferences
    - Discussion and possible action regarding LPC board complaint policy and form regarding certain adjudicated court cases.
    - Discussion and possible action regarding forensic rules.
    - Discussion and possible action regarding rule changes related to Conditional Letters of Agreement.
    - Discussion and possible action regarding rule changes related to definition of client to include the family system and/or former clients, as well as requirements to maintain professional boundaries and avoid dual relationships with those clients with whom the therapeutic relationship has been terminated.
    - Discussion and possible action regarding rule changes related to separation of conduct related to professional boundaries and conduct related to dual relationships.
    - Discussion and possible action regarding rule changes related to Guidelines for Professional Therapeutic Services and Code of Ethics, especially as compared to LPC and Social Work.
    - Discussion and possible action regarding rule changes related to four year rule review.
  - B. Licensing Standards Committee
    - Numbers of cases reviewed
    - Number of Approvals
    - Number of Denials
    - Number of cases returned for more information
    - Discussion and possible action regarding clarification requested by Marvarene Oliver, Ed.D, LPC, LMFT, related to academic faculty and staff's responsibilities under TSBEMFT related to supervision of Marriage and Family Therapy students.
    - Discussion and possible action regarding rule changes related to four year rule review.
  - C. Rules Committee
    - Discussion and possible action regarding rule changes related to four year rule review.
    - Discussion and possible action regarding implementation of the four year rule review.
  - D. Professional Development Committee
    - Discussion and possible action regarding continuing education provider audits.
    - Discussion and possible action regarding the board's jurisprudence examination.
    - Discussion and possible action regarding informational mail-out.
    - Discussion and possible action regarding rule changes related to four year rule review.
4. Discussion and possible action regarding the Order for Final Action for:
  - Jonathon Paugh

- Jackalyn Rainosek

5. Discussion and possible action regarding election of a Vice Chair of the board.
6. Discussion and possible action regarding rule changes and implementation of four year rule review.
7. Update by attorney on TMA v. TSBEMFT lawsuit.
8. Update related to AMFTRB/PES examination contract negotiations.
9. Report from the Board Chair and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board.
10. Report from the Executive Director and update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program.
11. Management report and update from the Professional Licensing and Certification Unit manager, including unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit.
12. Discussion and possible action regarding future priorities and activities of the board.
13. Schedule the next meeting(s).
14. Public Comment.
15. Adjournment.

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