

**Texas State Board of Examiners of Marriage and Family Therapists**  
*Board Meeting*  
**Saturday, October 6, 2012, at 8:30 am**  
**Department of State Health Services**  
**8407 Wall Street, Room N-102**  
**Austin, TX 78754**

**Minutes**

**Board Members Present:**

Sean Stokes, Professional Member  
Rick Bruhn, Professional Member  
Sandra DeSobe, Professional Member  
Michael Puhl, Public Member  
Joe Ann Clack, Public Member  
Jennifer Smothermon, Professional Member  
Michael Miller, Public Member  
Beverly Womack, Professional Member

**Staff Present:**

Crystal Beard  
Georgia Norman  
Elaine Snow  
Cindy Bourland

**Agenda Item 1** was to call the meeting to order at 8:35 am by Mr. Puhl, chair.

**Agenda Item 2** was the approval of the minutes of the July 2012 meeting. A motion was made by Mr. Miller to approve the minutes. The motion was seconded and passed.

**Agenda Item 3** was the discussion regarding reports from the following board committees:

Ms. Clack gave the Ethics committee report. The committee reviewed 8 cases, of which 5 cases were close, 2 cases were tabled and 1 case was proposed for revocation. The committee also discussed cases awaiting hearings or settlement conferences and cases closed administratively related to board jurisdiction. A motion was made by Dr. Bruhn to accept the report. The motion was seconded and passed.

Ms. Smothermon gave the Licensing Standards committee report. The committee tabled 1 case and discussed recommendations for changes to board forms and applications. The committee also discussed the creation of a formal, written policy and forms for staff. A motion was made by Ms. DeSobe to approve the report. The motion was seconded and passed.

Ms. Womack gave the Professional Development committee report. The committee discussed audits of continuing education providers and the board's jurisprudence examination. A motion was made by Ms. Clack to approve the report. The motion was seconded and passed.

**Agenda Item 4** was the update by attorney on Texas Medical Association v. Texas State Board of Examiners of Marriage and Family Therapists lawsuit. Ms. Snow gave the report. No action taken.

**Agenda Item 5** was the update related to proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, for

publication in the Texas Register. Ms. Snow gave the report.

**Agenda Item 6** was the report from the Board Chair and update concerning: current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Mr. Puhl gave the report.

**Agenda Item 7** was the report from the Executive Director and update concerning: program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program. Ms. Beard gave the report.

**Agenda Item 8** was the Management report and update from the Professional Licensing and Certification Unit manager, including: unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit. Ms. Bourland gave the report.

**Agenda Item 9** was the discussion regarding future priorities and activities of the board. Dr. Bruhn updated the board regarding the AMFTRB conference.

**Agenda Item 10** was public comment. There was none.

**Agenda Item 11** was to schedule the next meeting(s). The next meeting dates will be January 11-12, 2013.

**Agenda Item 12** was adjournment. The meeting adjourned at 10:00 am.