

**Texas State Board of Examiners of Marriage and Family Therapists**  
**Board Meeting**  
**Friday, April 13, 2012, at 2:30 pm**  
**Department of State Health Services**  
**8407 Wall Street, Room N-102**  
**Austin, TX 78754**

**Minutes**

**Board Members Present:**

Beverly Womack, Professional Member  
Joe Ann Clack, Public Member  
Michael Miller, Public Member  
Rick Bruhn, Professional Member  
Sean Stokes, Professional Member  
Jennifer Smothermon, Professional Member  
Michael Puhl, Public Member  
George Francis, Public Member

**Staff Present:**

Carol Miller  
Georgia Norman  
David Richards

**Guests Present:**

Jodie Elder

**Agenda Item 1** was to call the meeting to order at 2:30 pm by Mr. Puhl, chair.

**Agenda Item 2** was the approval of the minutes of the January 2012 meeting. A motion was made by Mr. Miller to approve the minutes. The motion was seconded and passed.

**Agenda Item 3** was public comment. There was none.

**Agenda Item 4** was the discussion regarding the reports from the following board committees:

Ms. Smothermon gave the Licensing Standards Committee report. The committee reviewed 6 cases, of which 5 cases were approved and 1 case was tabled. The committee also discussed the creation of a formal, written policy and board forms for staff use with LMFT Associates, under specific circumstances, who, prior to recent changes, worked with the same supervisor at multiple locations of practice, assuming that the initial, board-approved Supervisory Agreement Form was board-approved related to the supervisor but was not board-approved as location-specific and the creation of a checklist related to board-approval of supervised experience and supervision towards meeting minimum requirements for licensure as an LMFT.

Ms. Womack gave the Professional Development Committee report. The committee discussed continuing education provider audits and the board's jurisprudence examination. A motion was made by Dr. Bruhn to approve the report. The motion was seconded and passed.

**Agenda Item 5** was the discussion regarding the Order for final action for Denise Meredith. A motion was made by Mr. Miller to approve the Order. The motion was seconded and passed.

**Agenda Item 6** was the update by attorney on TMA v. TSBEMFT lawsuit. Mr. Richards gave the report. No action taken.

**Agenda Item 7** was the update related to proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, for publication in the Texas Register. Ms. Miller gave the report.

**Agenda Item 8** was the report on Texas Association for Marriage and Family Therapy's 2012 Annual Conference in Plano March 8-10, 2012. Ms. Miller gave the report. No action taken.

**Agenda Item 9** was the report from the Board Chair and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Mr. Puhl gave the report.

**Agenda Item 10** was the report from the Executive Director and update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program. Ms. Miller gave the report.

**Agenda Item 11** was the Management report and update from the Professional Licensing and Certification Unit manager, including unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit.

**Agenda Item 12** was the discussion regarding future priorities and activities of the board. There was none.

**Agenda Item 13** was public comment. Ms. Elder addressed the board.

**Agenda Item 14** was to schedule the next meeting(s). The next meeting dates will be July 14, 2012.

**Agenda Item 15** was the adjournment. The meeting adjourned at 3:00 pm.