

**Texas State Board of Examiners of Marriage and Family Therapists**  
*Ethics Committee*

**Friday, July 13, 2012, at 9:00 am**  
**Brown-Heatly Building, Room 1430**  
**4900 North Lamar**  
**Austin, TX**

**Agenda**  
**(Clack, Miller, Smothermon, Bruhn)**

1. Call meeting to order.
2. Approve minutes of the January 2012 meeting.
3. Discussion and possible action on pending complaints:

1062-11-0019 RE	1062-11-0046 JJ
1062-11-0020 GJ	1062-11-0048 BL
1062-11-0025 PFE	1062-11-0057 DD
1062-11-0034 DV	1062-12-0012 AH
1062-11-0037 RA	1062-12-0041 DP
1062-11-0040 SRL	
1062-11-0041 WS	
4. Update, discussion and possible action on pending complaints awaiting informal settlement or SOAH hearings:

1062-08-0011 PD
1062-10-0004 JP
1062-10-0005 JP
1062-09-0034 JP
1062-10-0025 TN
5. Discussion and possible action regarding cases closed administratively related to board jurisdiction.
6. Discussion and possible action regarding board order compliance by WS, Case 1062-10-0008.
7. Discussion and possible action regarding board compliance request for BC, Cases 1062-12-0028 and 1062-12-0029.
8. Discussion and possible action regarding request for rehearing by JP, Cases 1062-10-0009 and 1062-10-0015.
9. Discussion and possible action regarding creation of a board policy for Fitness for Practice evaluation requirements.
10. Public Comment.
11. Schedule next committee meeting date(s).
12. Adjourn meeting.

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code, Chapter 551.071. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

CONTACT: Carol Miller, LMSW-AP, Executive Director  
Texas State Board of Examiners of Marriage and Family Therapists  
512/834-6628, ext. 2715

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services are asked to call Anne Mosher, Center for Consumer and External Affairs, Department of State Health Services, (512) 458-7404, 72 hours prior to the meeting so that appropriate arrangements may be made.

**Texas State Board of Examiners of Marriage and Family Therapists**  
*Licensing Standards Committee*  
**Friday, July 13, 2012, at 1:30 pm or**  
**Upon Adjournment of the Ethics Committee Meeting**  
**Brown-Heatly Building, Room 1430**  
**4900 North Lamar**  
**Austin, TX**

**Agenda**  
**(Smothermon, Womack, Francis, Stokes)**

1. Call meeting to order.
2. Approve minutes of the April 2012 meeting.
3. Discussion and possible action regarding recommendations for changes to board forms and applications.
4. Discussion and possible action regarding creation of a formal, written policy and forms for staff to use under specific circumstances with those Licensed Marriage and Family Therapist (“LMFT”) Associates who previously worked with the same supervisor at multiple locations of practice if the initial Supervisory Agreement Form was board-approved related to the supervisor but not to a specific location.
5. Discussion and possible action regarding creation of a checklist for board use in approving supervised experience and supervision towards meeting LMFT minimum licensure requirements.
6. Discussion and possible action regarding the definition and application of the term “family” to minimum LMFT licensure requirements for supervised experience and supervision.
7. Public Comment.
8. Schedule next committee meeting date(s).
9. Adjourn meeting.

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code, Chapter 551.071. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee’s jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

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**Texas State Board of Examiners of Marriage and Family Therapists**  
*Professional Development Committee*  
**Friday, July 13, 2012, at 2:00 pm or**  
**Upon Adjournment of the Licensing Standards Committee**  
**Brown-Heatly Building, Room 1430**  
**4900 North Lamar**  
**Austin, TX**

**Agenda**  
**(Womack, Clack, Miller, Bruhn)**

1. Call meeting to order.
2. Approve minutes of the April 2012 meeting.
3. Discussion and possible action regarding audits of continuing education providers.
4. Discussion and possible action regarding the board's jurisprudence examination, including but not limited to: reviewing the current rules included in the exam questions; reviewing recommendations for editing the existing exam questions; suggestions for topics for additional exam questions; and reviewing the quarterly summary from the examination vendor.
5. Public Comment
6. Schedule next committee meeting date(s).
7. Adjourn meeting.

Action may be taken on any of the above items. The board reserves the right to go into executive session as authorized by the Government Code, Chapter 551.071. Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the board/committee's jurisdiction shall be heard during the Public Comment agenda item. The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the board/committee. The limitations, if any, may vary from meeting to meeting.

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**Texas State Board of Examiners of Marriage and Family Therapists**  
***Board Meeting***  
**Saturday, July 14, 2012, at 8:30 am**  
**Department of State Health Services**  
**8407 Wall Street, Room N-102**  
**Austin, TX 78754**

**Agenda**

1. Call meeting to order.
2. Approval of minutes of the April 2012 meeting.
3. Public Comment.
4. Discussion and possible action regarding reports from the following board committees:
  - A. Ethics Committee:
    - Number of Cases reviewed
    - Cases Closed
    - Disciplinary Action Recommended
    - Cases awaiting hearings or settlement conferences
    - Discussion and possible action regarding cases closed administratively related to board jurisdiction.
    - Discussion and possible action regarding board order compliance by WS, Case 1062-10-0008.
    - Discussion and possible action regarding board compliance request for BC, Cases 1062-12-0028 and 1062-12-0029.
    - Discussion and possible action regarding request for rehearing by JP, Cases 1062-10-0009 and 1062-10-0015.
    - Discussion and possible action regarding creation of a board policy for Fitness for Practice evaluation requirements.
  - B. Licensing Standards Committee:
    - Discussion and possible action regarding recommendations for changes to board forms and applications.
    - Discussion and possible action regarding creation of a formal, written policy and forms for staff to use under specific circumstances with those Licensed Marriage and Family Therapist (“LMFT”) Associates who previously worked with the same supervisor at multiple locations of practice if the initial Supervisory Agreement Form was board-approved related to the supervisor but not to a specific location.
    - Discussion and possible action regarding creation of a checklist for board use in approving supervised experience and supervision towards meeting LMFT minimum licensure requirements.
    - Discussion and possible action regarding the definition and application of the term “family” to minimum LMFT licensure requirements for supervised experience and supervision.
  - C. Professional Development Committee:
    - Discussion and possible action regarding audits of continuing education providers.
    - Discussion and possible action regarding the board’s jurisprudence examination, including but not limited to: reviewing the current rules included in the exam questions; reviewing recommendations for editing the existing exam questions; suggestions for topics for additional exam questions; and reviewing the quarterly summary from the examination vendor.

5. Discussion and possible action regarding the request of Celina Trevino, LMFT-Associate, for approval of supervised experience and supervision hours accrued under a previous LMFT-Associate licensure.
6. Update by attorney on Texas Medical Association v. Texas State Board of Examiners of Marriage and Family Therapists lawsuit.
7. Update related to proposed amendments to the board's rules in 22 Texas Administrative Code, Part 35, Chapter 801, concerning the licensure and regulation of Marriage and Family Therapists, for publication in the Texas Register.
8. Report from the Board Chair and update concerning: current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board.
9. Report from the Executive Director and update concerning: program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program.
10. Management report and update from the Professional Licensing and Certification Unit manager, including: unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit.
11. Discussion and possible action regarding future priorities and activities of the board.
12. Public Comment
13. Schedule the next meeting(s).
14. Adjournment.

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