



## TEXAS DEPARTMENT OF STATE HEALTH SERVICES

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COMMISSIONER

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### *Just a friendly reminder from DSHS-South Texas Laboratory*

For your convenience, it is not necessary to fill out 2 separate F40-A requisitions for an individual patient when more than 1 test is collected at the same time. For example, if a patient has a Chemistry test and a CBC test drawn together, one requisition may be used for the patient and the 2 tests checked off.

In order to verify all samples/patients sent and proof for you that you indeed did send samples, please begin to use the following manifest sheet to better track the specimens your clinic sends to our laboratory.

- Use one sheet per shipment
- Please fill out the date, the patient's name, the number of tubes you are sending for each patient and the tests ordered for each patient. The last column will be initialed by our staff when the contents of the container match the manifest.
- *This manifest does not replace the requisition.*

**Please feel free to call with any questions.**

Thank you,

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