



## TEXAS DEPARTMENT OF STATE HEALTH SERVICES

DAVID L. LAKEY, M.D.  
COMMISSIONER

P.O. Box 149347  
Austin, Texas 78714-9347  
1-888-963-7111  
TTY: 1-800-735-2989  
[www.dshs.state.tx.us](http://www.dshs.state.tx.us)

**TO:** Texas Vaccines for Children (TVFC) Providers

**FROM:** Saroj Rai, Ph.D.   
Immunization Branch Manager

**DATE:** December 4, 2013

**SUBJECT:** Texas Vaccines for Children Program: 2013 Provider Education Requirement – **December 31, 2013 Deadline Approaching**

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Reminder – The Centers for Disease Control and Prevention (CDC) has mandated that all Texas Vaccines for Children (TVFC) Program providers participate in two trainings that cover VFC requirements, with a special emphasis on storage and handling by December 31, 2013. In accordance with this requirement, all TVFC Provider offices that do not complete the two CDC required trainings and submit them to the TVFC Provider's responsible entity (DSHS Health Service Region (HSR) or Local Health Department (LHD)) by December 31, 2013 will have all vaccine orders delayed until the training requirements are met.

Please refer to the attached original memo for further instructions.

If you have questions, please contact your DSHS Health Service Region or TVFC Regional Consultant. The Regional Consultant contact information is included below.

Health Service Region	Consultant	Phone	Email
Region 1, 4/5N, 6/5S, and 7	Joshua Hay	(512) 776-6496	<a href="mailto:Joshua.Hay@dshs.texas.gov">Joshua.Hay@dshs.texas.gov</a>
Region 8, 11, 25 (City of Houston), and 00 (City of San Antonio)	Alma Chavez	(956) 421-5554	<a href="mailto:Alma.Chavez@dshs.texas.gov">Alma.Chavez@dshs.texas.gov</a>
Region 2, 3, 9, and 10	Shirley Rocha	(512) 776-3417	<a href="mailto:Shirley.Rocha@dshs.texas.gov">Shirley.Rocha@dshs.texas.gov</a>



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**TO:** Texas Vaccines for Children (TVFC) Providers

**FROM:** Saroj Rai, Ph.D.   
Immunization Branch Manager

**DATE:** July 29, 2013

**SUBJECT:** TVFC: 2013 Required Annual Training for TVFC Coordinator and Back-up Coordinator

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The Centers for Disease Control and Prevention (CDC) has mandated that all Texas Vaccines for Children (TVFC) Program providers participate in an annual training that covers VFC requirements, with a special emphasis on storage and handling.

### **Enrolled Coordinators**

At a minimum, the TVFC Provider's coordinator and back-up coordinator must complete the "You Call the Shots - Module 16 - Vaccines for Children Program" and the "You Call the Shots - Module 10 - Storage and Handling" modules to meet the provider educational requirements. Both trainings must be completed by December 31<sup>st</sup>, 2013. Failure to complete and submit both required education certificates could jeopardize TVFC enrollment status. Providers should maintain documentation of this and other educational trainings in their files. The 2014 TVFC Re-Enrollment Form will be approved only if the box indicates that the TVFC coordinator and back-up coordinator have completed the two CDC annual trainings and the certificates are on file.

The required trainings are offered through the CDC web based application "You Call the Shots" located at <http://www.cdc.gov/vaccines/ed/youcalltheshots.htm>. The DSHS Immunization Branch encourages all TVFC Provider's and their staff to take all the CDC trainings from this website.

### **New TVFC Coordinators**

TVFC Providers must appoint a coordinator and a back-up that will fulfill vaccine management responsibilities at all times. In the event a new person is appointed to replace the coordinator or the back-up, the provider's LHD or HSR must be notified immediately and the new coordinator and/or back-up must complete the two CDC education modules within 30 days.

### **New TVFC Provider Enrollments**

The DSHS Immunization Branch's Vaccine Services Group will not enroll any new provider into the TVFC Program until both the coordinator and back-up coordinator have completed and submitted, to the LHD or HSR, a certificate of completion for both modules. This component of the enrollment process must be completed prior to finalizing the enrollment and activation of the TVFC Provider Identification Number (PIN). This activity will meet the education requirement for that years' annual enrollment period.

Upon completion of the course, the participant will be eligible for CME, CNE, CEU or CECH. Please refer to the attached CDC *Training and Continuing Education Online* guideline document for additional information.

All TVFC Coordinators and Back-up Coordinators must submit their certificates to the TVFC Provider's responsible entity (DSHS Health Service Region (HSR) or Local Health Department (LHD)).

If you have questions, please contact your DSHS Health Service Region or TVFC Regional Consultant. The Regional Consultant contact information is included below.

<b>Health Service Region</b>	<b>Consultant</b>	<b>Phone</b>	<b>Email</b>
Region 1, 4/5 North and 7	Joshua Hay	(512) 776-6496	<a href="mailto:Joshua.Hay@dshs.texas.gov">Joshua.Hay@dshs.texas.gov</a>
Region 6/5 South, 9, and 25 (City of Houston)	Shyla Delp	(512) 776-6333	<a href="mailto:Shyla.Delp@dshs.texas.gov">Shyla.Delp@dshs.texas.gov</a>
Region 8, 11, and 00 (City of San Antonio)	Alma Chavez	(956) 421-5554	<a href="mailto:Alma.Chavez@dshs.texas.gov">Alma.Chavez@dshs.texas.gov</a>
Region 2, 3, and 10	Shirley Rocha	(512) 776-3417	<a href="mailto:Shirley.Rocha@dshs.texas.gov">Shirley.Rocha@dshs.texas.gov</a>

## Centers for Disease Control and Prevention (CDC) *Training and Continuing Education Online*

<http://www2a.cdc.gov/TCEOnline/>

### **To receive continuing education for the Storage & Handling module**

- Access CDC's online system at <http://www2a.cdc.gov/TCEOnline/>
- Login as a participant (Note: The first time you use the online system you will need to login as a new participant and create a participant profile.)
- Register for this specific course, by entering the Course Number **WB2124** into the keyword search.
- Select the type of continuing education you wish to receive (Available continuing education types include CME, CNE, CHEC, CEU, CPE, or AUDIT if you prefer a certificate of attendance) and click Submit to complete your registration.
- Complete the evaluation online.
- Print your continuing education certificate.
- At the time you complete the online evaluation, you will be required to provide a verification code. **Watch for this verification code which is provided during the module.**
- For assistance with the online system, call (800) 41-TRAIN Monday through Friday, 8:00 AM to 4:00 PM Eastern Time or send an e-mail to [CE@cdc.gov](mailto:CE@cdc.gov).

### **To receive continuing education for VFC module**

- Access CDC's online system at <http://www2a.cdc.gov/TCEOnline/>
- Log in as a participant (Note: The first time you use the online system you will need to login as a new participant and create a participant profile.)
- Register for this specific course, by entering the Course Number **WB2219** into the keyword search.
- Select the type of continuing education you wish to receive (Available continuing education types include CME, CNE, CHEC, CEU, CPE, or AUDIT if you prefer a certificate of attendance) and click Submit to complete your registration.
- Complete the evaluation online.
- Print your continuing education certificate.
- At the time you complete the online evaluation, you will be required to provide a verification code. **Watch for this verification code which is provided during the module.**
- For assistance with the online system, call (800) 41-TRAIN Monday through Friday, 8:00 AM to 4:00 PM Eastern Time or send an e-mail to [CE@cdc.gov](mailto:CE@cdc.gov).