

Texas Nonprofit Hospitals *
Part II
Summary of Current Hospital Charity Care Policy and Community Benefits
for Inclusion in DSHS Charity Care Manual as Required
by Texas Health and Safety Code, § 311.0461**

Facility Identification (FID): 4770430 (Enter 7-digit FID# from attached hospital listing)***

Name of Hospital: Scott and White Brenham **County:** Washington

Mailing Address: 700 Medical Pkwy, Brenham, Texas 77833

Physical Address if different from above: _____

Effective Date of the current policy: 09/01/2011

Date of Scheduled Revision of this policy: 08/31/2012

How often do you revise your charity care policy? Annually

Provide the following information on the office and contact person(s) processing requests for charity care.

Name of the office/department: Business Office

Mailing Address: 700 Medical Parkway, Brenham, Texas 77833

Contact Person: Linda Kirts Title: Patient Access Associate III

Phone: (979) 836-6173 Fax: (979) 830-2277 E-Mail lkirts@sw.org

Person completing this form if different from above:

Name: Jane Wellman Phone: (979) 830-2201

* This summary form is to be completed by each **nonprofit** hospital. Hospitals in a system must report on an individual hospital basis. Public hospitals, for-profit hospitals participating in the Medicaid disproportionate share hospital program and exempt hospitals are not required to complete this form. This form is only available in PDF format at DSHS web site: www.dshs.state.tx.us/chs/hosp under 2012 Annual Statement of Community Benefits Standard.

** The information in the manual will be made available for public use. Please report most current information on the charity care policy and community benefits provided by the hospital.

*** The list is also available on DSHS web site: www.dshs.state.tx.us/chs/hosp/.

I. Charity Care Policy:

1. Include your hospital’s Charity Care Mission statement in the space below.

Consistent with its mission to deliver compassionate, high quality, affordable health care services and to advocate for those in need, Scott and White strives to ensure that the financial status of people who need healthcare services does not prevent them from seeking or receiving care.

2. Provide the following information regarding your hospital’s current charity care policy.

a. Provide definition of the term **charity care** for your hospital.

The unreimbursed cost to the hospital of providing, funding, or otherwise financially supporting healthcare services on an inpatient or outpatient basis to a person classified by the hospital as "financially indigent" or "medically indigent".

b. What percentage of the federal poverty guidelines is financial eligibility based upon?

Check one.

1. <100%

4. <200%

2. <133%



5. Other, specify <375%

3. <150%

c. Is eligibility based upon net or gross income? Check one.

d. Does your hospital have a charity care policy for the Medically Indigent?

YES NO IF yes, provide the definition of the term **Medically Indigent**.

"Medically Indigent" means a person who has exceptional medical circumstances (i.e catastrophic illness, excessive medical bills and/ or medications), and whose incurred charges exceeds two times the annual household income.

e. Does your hospital use an Assets test to determine eligibility for charity care?

YES NO If yes, please briefly summarize method.

Only bank statements and liquid assets will be reviewed to determine a patient's or patient's guarantor's ability to pay.

f. Whose income and resources are considered for income and/or assets eligibility determination.

1. Single parent and children

2. Mother, Father and Children

3. All family members

4. All household members



5. Other, please explain

Patient and the patient's spouse,
or if the patient is a minor, the
patient's mother and the patient's
father

g. What is included in your definition of income from the list below? Check all that apply.

- 1. Wages and salaries before deductions
- 2. Self-employment income
- 3. Social security benefits
- 4. Pensions and retirement benefits
- 5. Unemployment compensation
- 6. Strike benefits from union funds
- 7. Worker's compensation
- 8. Veteran's payments
- 9. Public assistance payments
- 10. Training stipends
- 11. Alimony
- 12. Child support
- 13. Military family allotments
- 14. Income from dividends, interest, rents, royalties
- 15. Regular insurance or annuity payments
- 16. Income from estates and trusts
- 17. Support from an absent family member or someone not living in the household
- 18. Lottery winnings
- 19. Other, specify _____

3. Does application for charity care require completion of a form? YES NO

If YES,

a. **Please attach a copy of the charity care application form.**

b. How does a patient request an application form? Check all that apply.

- 1. By telephone
- 2. In person
- 3. Other, please specify Mail, via the S&W website

c. Are charity care application forms available in places other than the hospital?

YES NO If, YES, please provide name and address of the place.
Scott and White Hospital , 2401 South 31st Street, Temple, Texas 76508

d. Is the application form available in language(s) other than English?

YES NO

If yes, please check

4. When evaluating a charity care application,

a. How is the information verified by the hospital?

- 1. The hospital independently verifies information with third party evidence (W2, pay stubs)
- 2. The hospital uses patient self-declaration
- 3. The hospital uses independent verification and patient self-declaration

b. What documents does your hospital use/require to verify income, expenses, and assets? Check all that apply.

- 1. W2-form
- 2. Wage and earning statement
- 3. Pay check remittance
- 4. Worker's compensation
- 5. Unemployment compensation determination letters
- 6. Income tax returns
- 7. Statement from employer
- 8. Social security statement of earnings
- 9. Bank statements
- 10. Copy of checks
- 11. Living expenses
- 12. Long term notes
- 13. Copy of bills
- 14. Mortgage statements
- 15. Document of assets
- 16. Documents of sources of income
- 17. Telephone verification of gross income with the employer
- 18. Proof of participation in govt assistance programs such as Medicaid
- 19. Signed affidavit or attestation by patient
- 20. Veterans benefit statement
- 21. Other, please specify credit scoring, credit modeling, evaluations, asset investigation and ability to pay indicators

5. When is a patient determined to be a charity care patient? Check all that apply.

- a. At the time of admission
- b. During hospital stay
- c. At discharge

- d. After discharge
- e. Other, please specify prior to admission

6. How much of the bill will your hospital cover under the charity care policy?

- a. 100%
- b. A specified amount/percentage based on the patient's financial situation
- c. A minimum or maximum dollar or percentage amount established by the hospital
- d. Other, please specify _____

7. Is there a charge for processing an application/request for charity care assistance?

YES NO

8. How many days does it take for your hospital to complete the eligibility determination process? 30-45 days

9. How long does the eligibility last before the patient will need to reapply? Check one.

- a. Per admission
- b. Less than six months
- c. One year
- d. Other, specify _____

10. How does the hospital notify the patient about their eligibility for charity care?

Check all that apply?

- a. In person
- b. By telephone
- c. By correspondence
- d. Other, specify _____

11. Are all services provided by your hospital available to charity care patients?

YES NO

If NO, please list services not covered for charity care patients (e.g. transplant services, ER services, other outpatient services, physician's fees).

Outpatient prescriptions-medications and over the counter drugs, non-medically necessary services, elective cosmetic procedures, elective total joint replacements, custodial care (inpatient or outpatient), routine dental care, routine durable medical equipment, outpatient or rehab take home supplies, hearing aids; cochlear implants, and related speech therapy, chiropractic services, elective, non-therapeutic termination of pregnancy, any assisted reproductive technology and related services, sex change surgery and related treatment, including hormone therapy and medical or psychological counseling, services and medications for the treatment of sexual dysfunction, services and medications intended primarily to treat obesity, such as gastric bypasses and ballons, stomach stapling and jaw wiring, outpatient treatment for chemical or alcohol dependency, health care services for any work related injury or illness, treatments and evaluations required by employers, insurers, schools, camps, courts, licensing authorities, and other third parties, routine eye exams, eyeglasses, contact lenses, or any other items for correction of eyesight, elective growth hormone treatments, immunizations for travel outside the United States, organ transplant services without administrative approval, and any service not provided by Scott and White

12. Does your hospital pay for charity care services provided at hospitals owned by others?

YES NO

II. Community Benefits Projects/Activities:

Provide information on name, brief description (3 lines), target population or purpose (3 lines) for each of the community benefits projects/activities CURRENTLY being undertaken by your hospital (example: diabetes awareness).

Community Benefit Events 2012 Scott & White Hospital - Brenham Seniors Day PURPOSE: To educate, inform, screen and entertain our senior population. ACTIVITIES: Informational booths, health screenings, immunizations, entertainment and refreshments (all provided free of charge) PARTNERSHIPS: Provided in partnership with over 60 area healthcare facilities, agencies, physicians and businesses TARGET POPULATION: The senior population and their families in Washington County and surrounding counties. ATTENDANCE: 720 persons Kids Day PURPOSE: To educate, inform, screen and entertain the children of our community. ACTIVITIES: Informational booths, health screenings, immunizations, entertainment and refreshments (all provided free of charge) PARTNERSHIPS: Provided in partnership with over 45 area healthcare facilities, agencies, physicians and businesses TARGET POPULATION: Children and their parents in Washington County and surrounding counties. ATTENDANCE: 450 persons Lee County Seniors Day PURPOSE: To inform senior citizens in Lee County about health related information ACTIVITIES: Health screenings, informational booths PARTNERSHIPS: Partnership event - provided free cholesterol screenings, blood pressures and blood sugars. TARGET POPULATION: Senior Citizens in Lee County and surrounding counties. ATTENDANCE: 25 people Diabetes Support Group/Diabetes Refresher PURPOSE: To further educate area diabetics on topics related to diabetes. ACTIVITIES: Weekly program led by a Registered Nurse or Dietician. PARTNERSHIPS: Provided in partnership with the Scott & White - Brenham Diabetes Center. TARGET POPULATION: Area diabetics. ATTENDANCE: 147 Community Health Fairs PURPOSE: To provide health screenings and immunizations to the community either through the workplace or through community groups. ACTIVITIES: Health screenings and immunizations TARGET POPULATION: General public. ATTENDANCE: 616 Informational Classes PURPOSE: To educate the public on various health related topics. ACTIVITIES: Smoking Cessation Class, Matter of Balance Class, Safe Sitter Class, Stretching Class, and presentations by local physicians. PARTNERSHIPS: Scott & White & Brenham Physicians TARGET POPULATION: Area residents ATTENDANCE: 60+

Additional Information:

Use this space if more space is required for comments or to elaborate on any of the information supplied on this form. Please refer to the response by question and item number.

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NOTE: This is the twelfth year the charity care and community benefits form is being used for collecting the information required under Texas Health and Safety Code, § 311.0461. If you have any suggestions or questions, please include them in the space below or contact Dwayne Collins, Center for Health Statistics, Texas Department of State Health Services at (512) 776-7261 or fax: (512) 776-7344 or E-mail: dwayne.collins@dshs.state.tx.us.

Name of Hospital: _____ City: _____

Contact Name: _____ Phone: _____

Suggestions/questions: