

Texas Statewide Health Coordinating Council  
Texas Center for Nursing Workforce Studies Advisory Committee

Minutes of Meeting Held January 21, 2009  
10:00 am – 2:00 pm

Texas Department of State Health Services  
Center for Health Statistics  
1100 W. 49th Street  
Austin, Texas 78756  
Room M-739

Members Attending

Alexia Green, PhD, RN, FAAN, Co-Chair  
Patricia Starck, DSN, RN, FAAN, Co-Chair  
Donna Carlin, MSN, RN  
Jennifer Cook, PhD, MBA, RN  
Marla K. Cottenoir, MSN, RN  
M'Lissa Edwards, LVN  
Kathryn Griffin MSN, RN, NEA-BC  
Clair Jordan, MSN, RN  
Susan McBride, PhD, RN  
Bob McPherson, MA  
Pearl Merritt, Ed.D, MSN, MS, RN  
Jackolyn Morgan, MSN, RN  
Elizabeth Poster, PhD, RN, FAAN  
Elizabeth Sjoberg, JD, RN  
Lisa Taylor, PhD, RN, CNS, FNP  
Kathy Thomas, MN, RN

Members Absent

Joyce Batcheller, RN, MSN, NEA-BC, Excused  
Rachel Hammond, RN, Excused  
Robin Hayes, RN, Excused  
Carol Reineck, PhD, RN, FAAN, CCRN, NEA-BC, Excused

Staff Present

Aileen Kishi, PhD, RN, Program Director, TCNWS  
Arlette Ponder, MAHS, Program Specialist, TCNWS  
Suzanne Pickens, Program Specialist, TCNWS  
Pamela L. Wiebusch, Research & Statistics Tech, TCNWS  
Michelle Kim, CHS  
Bruce Gunn, PhD, Manager, HPRB  
Bobby Schmidt, SHCC

Public Present

Eve Layman, Representing Dr. Carol Reineck, UTHSC-SA  
Richard Beard, RN, SHCC  
Davidica Blum, SHCC  
John Q. Gowan, M.S.W, SHCC  
Chris Fowler, THECB

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1. Welcome and Introductions	Dr. Starck called the meeting to order at 10:10 a.m. She welcomed the committee, staff and public present, all of whom introduced themselves. Dr. Aileen Kishi made several administrative announcements.
2. Establish Quorum and Approval of Excused Absences	<b>A motion was made by Marla Cottenoir and seconded by Jennifer Cook to approve requests for excused absences from Joyce Batcheller, Rachel Hammond, Robin Hayes, and Carol Reineck. The motion carried.</b>
Quorum Attained	A quorum of members was present; hence the committee was able to take action at this meeting.
3. Review of January 21, 2009 Agenda	The agenda was reviewed and no changes were made. The meeting moved forward with the agenda as is.
4. Approval of Minutes for October 13, 2008 Teleconference Meeting	<b>A motion was made by Dr. Elizabeth Poster and seconded by Ms. Jackolyn Morgan to adopt the minutes of the October 13, 2008 teleconference meeting. The motion carried.</b>
5. Discussion and Approval of the Biennial Report to the Statewide Health Coordinating Council	Dr. Aileen Kishi presented the Texas Center for Nursing Workforce Studies (TCNWS) Biennial Report to the Statewide Health Coordinating Council. Dr. Kishi highlighted TCNWS reports published from January 2007-December 2008, other publications and presentations given by TCNWS staff, and gave a description of committee participation and projects during the reporting period. Status on the completion of the operations plan for January 2008-December 2009 was also included in the Biennial Report. <b>A motion was made by Ms. Jackolyn Morgan and seconded by Ms. Donna Carlin to approve the Biennial Report to the Statewide Health Coordinating Council. The motion carried.</b>
6. Progress Report on 2008 RN Nursing Educational Programs' Information Survey (NEPIS) and Approval of 2008 RN NEPIS Report(s)	Ms. Suzanne Pickens updated the advisory committee on the status of the 2008 RN NEPIS. Ms. Pickens also presented two fact sheets to the advisory committee: <ul style="list-style-type: none"> <li>▪ 2008 Update on Student Admission, Enrollment and Graduation Trends in Professional Nursing Programs <ul style="list-style-type: none"> <li>○ The advisory committee suggested that, in Table 1, the column heading “# Qualified Applicants” should be changed to “# Qualified Applications” to better capture</li> </ul> </li> </ul>

	<p>what is occurring with the QANA data. The descriptive text to the left of the table should be amended in a similar fashion.</p> <ul style="list-style-type: none"> <li>○ The committee also advised that the column total be removed from Table 2 and the row total be deleted from Table 3.</li> <li>○ Some adjustments were made to the 2008 enrollment numbers to correct an error in reported data from a nursing program.</li> </ul> <p><b>A motion was made by Dr. Pearl Merritt and seconded by Ms. Marla Cottenoir to approve the fact sheet with the adjustments and changes discussed.</b></p> <ul style="list-style-type: none"> <li>▪ 2008 Update on Student Demographics in Professional Nursing Programs <ul style="list-style-type: none"> <li>○ The advisory committee asked that in the fact sheet headings, "Professional Nursing Programs" be amended to "Initial RN Licensure Programs" to be consistent with the Enrollment fact sheet.</li> </ul> </li> </ul> <p><b>A motion was made by Ms. Kathy Thomas and seconded by Dr. Jennifer Cook to approve the fact sheet with the changes that were discussed.</b></p>
<p><b>7. Progress Report on 2008 VN NEPIS</b></p>	<p>Ms. Arlette Ponder updated the advisory committee on the status of the 2008 VN NEPIS. She also presented a Summary of Findings from the VN NEPIS of all data except that which comes from the faculty profiles (which at the time of the meeting not all data had been submitted). Ms. Ponder asked for input from the advisory committee as to what information they would like to see presented in fact sheets. It was decided that a VN-education subcommittee would provide guidance on this task. The subcommittee is to include Ms. Jackolyn Morgan, Dr. Jennifer Cook, Ms. Kathy Thomas, Mr. Bob McPherson, Ms. M'Lissa Edwards, Ms. Donna Carlin and Ms. Marla Cottenoir.</p>
<p><b>8. Discussion and Action on the 2008 Hospital Nurse Staffing Survey – Nurse Salary Fact Sheet</b></p>	<p>Ms. Pamela Wiebusch presented the 2008 Hospital Nurse Staffing Survey Nurse Salary Fact Sheet to the advisory committee. Ms. Wiebusch expressed concerns with the data including: a low response rate to some of the categories, unclearly defined operational definitions and lack of comparable data. After some discussion it was decided that this fact sheet would not be published but that the committee and staff would look for ways to collect more accurate salary data in the future.</p> <p><b>A motion was made by Dr. Susan McBride and seconded by Ms. M'Lissa Edwards to not publish the 2008 HNSS Nurse Salary Fact Sheet and to look for other ways to collect nursing salary data.</b></p>
<p><b>9. Report on the 2008 Texas Hospitals' Contributions to Nursing Education Survey</b></p>	<p>Ms. Arlette Ponder presented the results of the 2008 Texas Hospital Contributions to Nursing Education Survey. She informed the committee of the very low response rate (16.8%) to this survey. Dr. Patricia Stark suggested that collection of these data might be more effective at the regional level. It was decided that there was insufficient response to warrant further analysis and reporting of the data.</p>

<p><b>10. Discussion and Possible Action for Development of Process for Disseminating Data During Legislative Session and Review and Approval of TCNWS Reports</b></p>	<p>Dr. Aileen Kishi brought forth discussion on the development process for disseminating data during the legislative session and review and approval of TCNWS reports.</p> <p>Dr. Kishi explained that during the legislative session, legislators and stakeholders ask for data in a short time frame, and while the data may often come from TCNWS’ published reports, sometimes requests may be for data not reflected in reports that have been reviewed and approved by the advisory committee.</p> <p>Dr. Kishi also explained the review process prior to data dissemination that has previously been in place. She pointed out that in the past, it has taken 6 months of review before TCNWS reports have been approved by the advisory committee. She also pointed out that there may be NEPIS reports ready before the next meeting (July 2009), and that those reports may be requested by legislators, committee members, and other stakeholders for use before then.</p> <p>Dr. Kishi explained the TCNWS’ legal counsel opinion that it would be within committee purview to authorize a subcommittee or Dr. Kishi herself to approve reports and information before dissemination (as opposed to approval by the entire committee). Dr. Kishi inquired what the committee thought of this process.</p> <p>The committee discussed the issue and decided that it prefers having the review and input of the entire committee since each member brings a different set of strengths, skills, and knowledge to the table. Members agreed that they would rather be convened for a teleconference to approve reports and data prior to dissemination than to relegate authority to a subcommittee.</p> <p>Members agreed to two possible teleconferences prior to the July meeting if necessary to approve outstanding reports and data.</p> <p><b>A motion was made by Dr. Alexia Green and seconded by Dr. Elizabeth Poster to schedule two or three dates for teleconference meetings before the July 2009 meeting. The motion carried.</b></p>
<p><b>11. Report from the Statewide Health Coordinating Council</b></p>	<p>Mr. Bobby Schmidt gave a report from the Statewide Health Coordinating Council. He presented the 2009-2010 State Health Plan Update. Mr. Schmidt reported mostly on the recommendations and highlighted the ones that pertain to the TCNWS.</p> <p>Mr. Schmidt then drew everyone’s attention to Dr. Patricia Starck, who would be stepping down from her position on the SHCC as well as the TCNWSAC. He thanked her for her work and leadership and presented her with a certificate of appreciation.</p>

<p><b>12. Report from Texas Team and Discussion of and Possible Action on “A Strategic Plan for the State of Texas to Meet Nursing Workforce Needs of</b></p>	<p>Dr. Alexia Green gave a report on behalf of the Texas Team on “A Strategic Plan for the State of Texas to Meet Nursing Workforce Needs of 2013.” The report is the outcome of the work of the Texas Team. Dr. Green briefly went over what is included in the report and the appendix. She also reported that the Texas Team would be represented by Ms. Chris Fowler and Ms. Beth Mancini at the Nursing Education Capacity Summit. She also reported on other opportunities available and said that the Texas Team is currently working on a grant application.</p>
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2013”	<p><b>A motion was made by Dr. Elizabeth Poster and seconded by Dr. Jennifer Cook to endorse the Texas Team’s Strategic Plan. The motion carried.</b></p>
<p><b>13.</b> Update Report on the Nursing Workforce Shortage Coalition</p>	<p>Ms. Clair Jordan gave an update on the Nursing Workforce Shortage Coalition. She presented two fact sheets, “Funding Proposal to Double the Number of Texas Nursing Graduates by 2013” and “The Texas Nursing Shortage: Condition Critical, More Graduates Needed to Close the Gap.” Ms. Jordan explained the kind of funding needed to double the number of Texas nursing graduates by 2013. She also explained how the funds should be distributed to achieve the goal.</p> <p>There was discussion regarding a discrepancy in the targeted number of graduates by 2013 reported by the Nursing Workforce Shortage Coalition and the targeted number reported by the Texas Team. The Texas Team number reflect the targeted goal of new graduates by 2013 as reported by TCNWS in their Supply and Demand Report to the legislature. The number of new graduates cited by the Coalition reflect the number of new graduates that could be produced if nursing programs received \$75 million in funding for the next biennium.</p>
<p><b>14.</b> Update Report from the Texas Higher Education Coordinating Board</p>	<p>Ms. Donna Carlin and Ms. Chris Fowler gave an update on behalf of the Texas Higher Education Coordinating Board. Ms. Carlin reported that two reports were approved by the Board in October. One relates to a new curriculum model for initial licensure RN programs and the other to a new curriculum model for LVN programs. She explained that SB 139 from the 80th legislative session directed the Coordinating Board in conjunction with the Board of Nursing to conduct a study on curriculum of RN and LVN programs and to focus on methods to improve patient safety. A task force for LVN education and an advisory committee for RN education were created. Two consulting groups were hired to assist with these studies. The goal is to develop a common curriculum for nursing education programs across the state to implement. Estimated costs of developing the curriculum as well as implementing regional pilot participation would cost the state 15 million dollars for RN programs and 12 million dollars for LVN programs. The estimates are based on costs incurred by the state of Oregon to conduct a similar project.</p> <p>Ms. Carlin also gave a power point presentation on findings from the Projecting the Needs Studies regarding nursing education. The power point slides covered the levels of education attained by RNs, projected number of graduates, challenges for nursing programs and recommendations.</p> <p>There was some discussion on addressing curriculum differences and how people are quantified (ex. RNs may not go into educator tracks during their education, but do take courses that prepare them for if/when they become an educator).</p>
<p><b>15.</b> Update Report on TCNWS Activities</p>	<p>TCNWS Staff updated the advisory committee on various activities. Dr. Kishi updated the committee on:</p> <ul style="list-style-type: none"> <li>▪ The distribution of the 2007-2008 TCNWS reports</li> <li>▪ A presentation on Supply and Demand for Nurses to Austin Area Research Organization.</li> <li>▪ The National Conference of Nursing Workforce Leaders: Changing the Context of Care in an Aging Society, March 25-26,</li> </ul>

	<p>2009</p> <p>Ms. Suzanne Pickens updated the committee on:</p> <ul style="list-style-type: none"> <li>▪ the Differentiated Entry Level Competencies (DELC) Survey for the Texas Board of Nursing</li> <li>▪ Presentation of Findings of the Long Term Care Nurse Staffing Survey to be given at the Texas Association of Homes and Services for the Aging State Leadership Conference</li> </ul> <p>Ms. Pamela Wiebusch updated the committee on:</p> <ul style="list-style-type: none"> <li>▪ TCNWS' involvement in the creation of a national minimum data set on Supply and Demand data for the National Forum of Nursing Workforce Centers</li> </ul>
<b>16. Future Meeting Dates</b>	<ul style="list-style-type: none"> <li>- July 15, 2009</li> <li>- September 9, 2009</li> <li>- Two possible teleconference meetings before July meeting. Dates TBA</li> </ul>
<b>17. Agenda Items for Next Meeting</b>	<ul style="list-style-type: none"> <li>- Outstanding RN NEPIS fact sheets</li> <li>- NEPIS Survey tool</li> </ul>
<b>18. Public Comment</b>	There was no public comment.
<b>19. Adjourn</b>	The meeting was adjourned at 2:05 PM.