

Logbook Requirement:

25 TAC§205.11(d)(2)(B) keep accurate records in a bound logbook describing all bedding articles or materials treated, date of treatment, method of treatment, and the name and address of the person for whom the article was germicidally treated.

* It is not necessary to use this form. A facility may choose to develop their own specific form as long as the required information is completely documented.

1. **Date of treatment** - Log the date the item was sanitized.
2. **Lot No.** - This column is optional. It can be used to log the lot number of the bottle of germicide: Sterifab, Microban X580 w/green label, or Microban X590 (*all with fluorescent tracer*).
3. **Label No.** - Is used to track the yellow law label to the logbook. You may develop your own tracking system to cross reference the label to the logbook. The tracking method used should be easily identifiable for the inspector.
4. **Article Type & Description** - You will need to log what the item is and give a description. (Ex: king size mattress 70 x 70, recliner, futon, comforter, etc.)
5. **Method of Treatment** - This column is used for identification of the brand of germicide (spray method): Sterifab, Microban X580 w/green label, or Microban X590 (*all with fluorescent tracer*). If you are germicidally treating by a different method, you will need to indicate what method of treatment is being used, such as commercial laundry, heat, or steam.
6. **Initials** - This column is optional. The column can be used for logging the initials of the operator conducting the germicidal treatment at the time the item was sanitized.
7. **Name and Address** – The name and address of the person for whom the article was germicidally treated. If your facility were contracted to do germicidal treatment for another company you would log that company's name and address in this column. If the germicidal treatment is being conducted for your facility you would enter your company's name and address.

Note: Logbook records must be kept for two years