

**ADVISORY BOARD OF ATHLETIC TRAINERS
COMPLAINTS COMMITTEE MEETING**

Monday, January 31, 2011, 9:00 a.m.
Texas Department of State Health Services, Exchange Building
8407 Wall Street, Room N-102
Austin, Texas 78754

MINUTES

Board Members Present:

Michael Waters, Professional Member
David Schmidt, Public Member

Staff Present:

Stewart Myrick
Georgia Norman
David Richards

Agenda Item 1 was to call the meeting to order at 9:03 am.

Agenda Item 2 was the introduction of committee members, staff, and guests.

Agenda Item 3 was public comment. There was none.

Agenda Item 4 was the discussion concerning the approval of the minutes for October 18, 2010 committee meeting. A motion was made to approve the minutes. The motion was seconded and passed.

Agenda Item 5 was the discussion concerning complaint #1057-10-0004. A motion was made by Dr. Schmidt to close this complaint with a letter of concern. The motion was seconded and passed.

Agenda Item 6 was the report on open complaints. Mr. Myrick gave the report.

Agenda Item 7 was items for future consideration.

Agenda Item 8 was to set the possible next meeting date(s). The next meeting date will be determined at a later date.

Agenda Item 9 was adjournment. The meeting adjourned at 9:13 am.

Chair

Date

**ADVISORY BOARD OF ATHLETIC TRAINERS
REGULAR MEETING**

Monday, January 31, 2011, 9:30 a.m.
Texas Department of State Health Services, Exchange Building
8407 Wall Street, Room N-102
Austin, Texas 78754

MINUTES

Board Members Present:

David Weir, Professional Member
Michael Waters, Professional Member
David Schmidt, Professional Member
Rebecca Spurlock, Professional Member
Marty Akins, Public Member

Staff Present:

Stewart Myrick
Georgia Norman
David Richards
Cindy Bourland

Agenda Item 1 was to call the meeting to order at 9:32 am by Mr. Weir, chair.

Agenda Item 2 was the introduction of board members, staff, and guests.

Agenda Item 3 was public comment. There was none.

Agenda Item 4 was the discussion concerning the approval of the minutes for October 18, 2010 board meeting. A motion was made by Mr. Akins to approve the minute. The motion was seconded and passed.

Agenda Item 5 was the discussion concerning the report on the Complaints Committee meeting held on October 18, 2010. A motion was made by Ms. Spurlock to approve the report. The motion was seconded and passed.

Agenda Item 6 was the discussion concerning the comments received regarding proposed amendments to 22 Texas Administrative Code, Chapter 871, concerning the regulation of athletic trainers

Agenda Item 7 was the discussion concerning the adoption of amendments to 22 Texas Administrative Code, Chapter 871 (board rules) regarding the licensing and regulation of athletic trainers. A motion was made to approve the adoptions of amendments. The motion was seconded and passed.

Agenda Item 8 was the discussion concerning the Board Chair report and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Mr. Weir gave the report.

Agenda Item 9 was the discussion concerning the Program Director's report and update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to program director; and general information regarding the routine functioning of the licensure program. Mr. Myrick gave the report.

Agenda Item 10 was the discussion concerning the report from the Professional Licensing and Certification Unit regarding unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit. Ms. Bourland gave the report.

Agenda Item 11 was items for future consideration.

Agenda Item 12 was to set the next meeting date(s). The next meeting date will be determined at a later date.

Agenda Item 13 was adjournment. A motion was made by Ms. Spurlock to adjourn the meeting at 11:00. The motion was seconded and passed.

Board Chair

Date