

**ADVISORY BOARD OF ATHLETIC TRAINERS  
REGULAR MEETING**

Monday, February 24, 2014, 11:00 a.m.  
Texas Department of State Health Services, Exchange Building  
8407 Wall Street, Room N-102  
Austin, Texas 78754

**Minutes**

**Board Members Present:**

Marty Akins, Public Member  
David Weir, Professional Member  
Rebecca Spurlock, Professional Member

**Board Members Absent:**

David Schmidt, M.D, Professional Member  
Cathy Supak, Professional Member

**Staff Present:**

Stewart Myrick  
Robin Chapman  
Carol Miller  
Cindy Bourland  
Alice Bradford

**Agenda Item 1** was to call the meeting to order at 11:00 am by Mr. Weir, chair.

**Agenda Item 2** was the introduction of board members, staff, and guests.

**Agenda Item 3** was public comment. There was none.

**Agenda Item 4** was the discussion concerning the approval of minutes for May 20, 2013 board meeting. A motion was made by Ms. Spurlock to approve the minutes. The motion was seconded and passed.

**Agenda Item 5** was the discussion and possible action concerning continuing education requirements for licensure renewal. Ms. Spurlock gave a report. A motion was made by Ms. Spurlock to initiate rulemaking. The motion was seconded and passed.

**Agenda Item 6** was the discussion and possible action concerning the activities of student athletic trainers. Mr. Weir initiated the discussion. No action was taken.

**Agenda Item 7** was the discussion and possible action concerning report from the examination staff. Ms. Bradford gave the report, and discussion ensued. No action was taken.

**Agenda Item 8** was the discussion and possible action concerning the Board Chair report and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Mr. Weir gave the report.

**Agenda Item 9** was the discussion and possible action concerning the Program Director's report and update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to program director; and general information regarding the routine functioning of the licensure program. Mr. Myrick gave the report.

**Agenda Item 10** was the discussion and possible action concerning the report from the Professional Licensing and Certification Unit regarding unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit. Ms. Bourland gave the report.

**Agenda Item 11** was items for future consideration.

**Agenda Item 12** was to set the next meeting date(s). The next meeting date will be determined later.

**Agenda Item 11** was adjournment. A motion was made by Ms. Spurlock to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 12:25 pm.

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David Weir, Board Chair

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Date