FACSIMILE TRANSMITTAL SHEET

To: Epidemiology	**EMAIL:** PHR7.EPISurveillance@dshs.texas.gov
COMPANY: Texas Department of State Health Services	**TOTAL NO. OF PAGES:**
PHONE NUMBER: 254-778-6744	**INFLUENZA REPORTING**

2023-2024

SCHOOL WEEKLY FLU REPORT

Submit by 3:00pm each Monday for the week prior (Sunday – Saturday)

Name (School**):** _____

Name of Reporter: _____

Phone Number: _____ **Email of Reporter:** _____

WEEK ENDING: _____

Check all that apply:

☐ Lab confirmed case(s) based off parental report: Flu case confirmed by rapid test, culture, antigen detection, or PCR (Flu A, Flu B, Not Differentiated Flu).

☐ Influenza-like illness activity (ILI): ILI is defined as fever over 100^0F and cough and/or sore throat in the *absence of another diagnosis*.

☐ Institutional outbreak: A lab confirmed outbreak in a nursing home, hospital, prison, school, etc.

Email PHR7.EPISurveillance@dshs.texas.gov or call 254-778-6744 to report details and complete a Respiratory Outbreak Form.

☐ School Closure (Please provide information in the designated area below)

☐ Request flu testing materials and/or assistance from DSHS.

Please complete the table listing the number of flu cases seen in your facility:

Count each absence only once (select either parental report of flu or absence due to ILI)

County *(Residence of students)*	*Absences Due To ILI*	*Absences due to parental report of flu*

Please email report to: ***PHR7.EPISurveillance@dshs.texas.gov*** by 3pm on Mondays. If Mondays is a holiday, send ASAP. If sending additional information for a previously submitted report, please highlight the changes being made. **Thank you!**

If you have had a school closure, please complete table below:

School Closures (#)	Date Closed	#f Absences due to ILI necessitating closure	Total number of students	Date Re-Opened

Please email report to: ***PHR7.EPISurveillance@dshs.texas.gov*** by 3pm on Mondays. If Mondays is a holiday, send ASAP. If sending additional information for a previously submitted report, please highlight the changes being made. **Thank you!**